

Surendra Mohan Rao Jasthi

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**Summary**

Organized entrepreneur who successfully co-founded and operated a growing corporate training services & consulting business. Strategic problem-solver who seamlessly works across all levels of an organization to uncover cost-cutting and revenue-producing opportunities.

**High Lights**

Team Management/Client Management/Time Management/Budget Management/ Skilled negotiator/Effective Communication/Self-starter/Computer-savvy.

**Experience**

* 5+ years of experience as Faculty.
* 8 yearsof experience as an entrepreneur.
* 17 years of experience asSystems Administrator & Hardware Engineer /

Computer Technician in various organizations.

**Work History**

**Ideal College of Arts & Science, Kakinada Since 3rd July 2023**

Akshara Educational Society, Jaggampet June 2022 to August 2022

Sanjeev College of Arts & Science, Kakinada March 2020 to May 2022

Chaitanya Degree College, Kakinada January 2019 to Feb 2020

Role: Faculty

Subjects: Cloud Computing, Cyber Laws, Python, C, Data Structures, Java, DBMS, HTML

**Unclicks IT Private Limited Hyderabad**  June 2010 to July 2018

**Corporate Training Services Company**

*Roles & Responsibilities:* **Founder**

* Maintained professional and productive relationships with clients.
* Created, negotiated and managed the contract and procedures for each client.
* Warm and friendly behavior which proves to be an asset in dealing with Client and trainers.
* Experienced in coordinating the corporate training programs covering technical and nontechnical.
* Estimated costs of training operations and subsequently managed them in accordance with the budget to ensure maximum return on investments.
* Created training programs that encompassed Professional Selling, Technical, Soft skills, Sales methodology, Process/procedural and many more trainings.
* Responsible for leading teams of trainers, and directing enterprise initiatives.
* Plan and conduct “Open House Training programs”.
* Strategic thinker and decision-maker.
* Our corporate clients are **Cognizant, Vertex, LiquidHub, Virtusa, Seed Infotech, Applabs, iGate, Valuelabs, Kofax, NeST Group.**

**Cogent Corporate Solutions Pvt. Ltd Hyderabad** April 2006 to June 2010

Cogent Solutions is a complete Corporate Training and Consultancy setup to provide the vital edge to stay ahead. Cogent Solutions is known to impart training in an impressive range of technologies and behavioral skills using the leading experts in the field.

**Role: System Administrator**

Responsibility:

* Install and Configure OS and Software’s based on Client requirement
* Maintaining Domain/Workgroup
* Installing Software like Windows 2003/2000/XP/98, MS Office, Ab Initio, Rational Suite 2003, Rational ClearCase, ClearQuest, Eclipse, Tomcat, JDK, Netbeans, Oracle 9i, Oracle 10g, SQL Server 2000 / 2005, Visual Studio 2008, Red Hat Linux Enterprise , Putty, QTP, Load Runner, Photoshop, Page maker
* Desktop PC Assembling and Desktop Trouble Shooting.
* Hard disk Partitioning, Format
* Maintain Switches & LAN Cabling
* Printers and Modem Configurations

**Blue IT Services Hyderabad** May 2004 to March 2006

Blue IT Services is IT infrastructure solutions integrator. Blue IT Services offers a whole range of Software Development and Web Designing Services for enterprise customers.

Role: **System Administrator**

Responsibility:

* Maintaining Domain
* Installing, Configuring and Maintaining Windows Server 2003, Windows 2000/XP Clients.
* Maintaining File Server.
* Applying Group Policies to Users.
* Creating Home folders and implementing Disk Quotas for Users.
* Software Deployment
* Daily Backups.
* Automated System Recovery
* Configuring Virtual Private Network
* Remote Installation Service
* Installing Software like Oracle, SQL Server, Photoshop, Page maker,

MS-Office

* Desktop PC Assembling and Desktop Trouble Shooting.
* Hard disk Partitioning, Format
* LAN Cabling
* Printers and Modem Configurations

**Bhavani Motors** **Hyderabad** July 1999 to April 2004

Bhavani motors are Automobile dealers for Mahindra and Mahindra vehicles in Ranga Reddy District.

Role: **Desktop Support Engineer**

Responsibility:

* Maintaining Workgroup
* Installing and Maintaining XP/2000/98 Operating System Machines
* Desktop PC trouble shooting, PC assembling.
* Printers and Modem Configurations.
* Installing Software’s like Wings, Tally, MS-Office

**Govt. Junior College Samalkot** August 1993 to January 1999

*Roles & Responsibilities:*  Worked as Computer Lab Asst.

# Educational Qualifications:

* Pursuing M.Tech.
* MCA from IEC University, Himachal Pradesh.
* BSc from Dr.BRAOUniversity, Hyderabad.

**Certifications:**

* Python for Data Science – NPTEL
* UiPath – RPA Developer Foundation Diploma
* UiPath – Diploma in UiPath Orchestrator 2016.2 Training
* UiPath - Diploma in UiPath Advanced Training
* Microsoft Certified Systems Administrator (MCSA - ID: 3533523)

**Software/Hardware:**

**Operating System:** Windows 11/8.1/8/7/Vista/2003/2000/XP/98, DOS

**Software/Applications:**  Machine Learning, RPA-UiPath, Python with Data Science, Cloud Computing, Cyber Laws, R-Statistical Language, Java, C, Data Structures, MS Office, Windows Server, MS-Exchange Server,Cobol, Visual Basic, Basic, Tally, Outlook, FoxPro, Dbase, Lotus 1-2-3, WordStar

**Hardware :** PC Trouble Shooting

**Languages Known :** Telugu, English, Hindi

**DoB :** 25/08/1974

# Address : 2-10, Block – 2, Vadlamuru,

Peddapuram Mandal – 533437.

East Godavari District, Andhra Pradesh.