



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**IDEAL COLLEGE OF ARTS AND SCIENCES**

D.NO. 68-10-10, VIDYUT NAGAR, KAKINADA, KAKINADA DISTRICT,  
KAKINADA(URBAN)  
533003

<https://www.idealcollege.edu.in>

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The Ideal College of Arts and Sciences(A). Kakinada. Sponsored by the Governing body of Ideal College of Arts and Sciences, Kakinada. The Society is founded and run by eminent intellectuals and patriots like Dr. P.V.N. Raju, Dr. N.S.R. Sastry, Dr. P. Chiranjeevini kumari and others inspired by the great patriot Dr. Col. D. S. Raju who was the personal physician of Netaji Subhash Chandra Bose. At present the college is run under the presidentship of Dr. N.S. Murthy a famous orthopedician.

The college is run with the motto of “Man Making education” a renowned concept of Swamy Vivekananda. The instruction includes core values of education, modern skills traditional knowledge and the idea of National integration.

The college offers about 18 branches of knowledge including languages and Social Sciences it has 17 UG program and 2 P.G programs. It caters about 25 villages around the Kakinada city. It caters to the educational needs of about 3000 people and interacts with more than 1000 citizens.

The Ideal College of Arts and Sciences(A), is one of the earliest colleges to get NAAC accreditation in 2006-07 and also confirmed autonomy in the same year. The college is continuously updating its infrastructure, laboratories, and Sports ground, there are 10 Courts with 200 mts track and 8 Indore games along with 8 Station Gym and instruction. It has dedicated faculty, who have a sum total of experience of over 890 years with about 10% of Ph.D. faculty. The institution is situated in the heart of the town an extent of 10 acres with state of Art classrooms, laboratories and a library.

Initially, the conventional courses and programs were started and run successfully. The focus then charged to skill-oriented courses and modern sciences like food technology, agriculture applications, management sciences and others. Basing the demands of the students the Ideal College of Arts and Sciences(A), Kakinada started in 2019-2020 started vocational courses and B.Sc., Programs in Agriculture, Fisheries, Artificial intelligence, Robotics, Data Science and other Computer applications. The college also runs value-added courses and certificate courses along with life skill and skill development courses.

### **Vision**

- To bring forth a comprehensive model institution with the ideals of universal harmony, homogeneous integration in the product and material wellbeing.

### **Mission**

- To introduce the spirit of social commitment next to develop the spirit of democracy and truth fullness.
- To empower the learner to live a dignified life in the society and upload the heritage of India.
- To bring out a latent talent and impart value-added education

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Being located in the capital city of the district offers a strategic advantage due to excellent connectivity with the rest of the state.
- An appropriate, skilled, and devoted teachers.
- Public perception of academic standing.
- Outstanding infrastructure equipped with the integration of modern technology and ICT across all faculties.
- Incorporation of Skill Development Courses and Skill Courses into curricula, offering for credits.
- Sustained internal assessment, including numerous class tests and consistent feedback, ensures the maintenance of academic excellence.
- Engagement of stakeholders in diverse social service and community initiatives through the college's NSS unit and NCC unit.
- An effective and supportive administrative staff supported by a management that is Memorandums of Understanding (MOUs) have been established with several institutions to facilitate student and faculty exchange programs.
- Continuous expansion of campus placements and internship opportunities.
- Exceptional relationships between students and teachers, focusing on mentorship and guidance.
- Embedded cultural values and moral responsibility are evident in the success of graduates.
- Alumni Association named Ideal old boy's Association supports to develop college infrastructure and providing scholarships to merit students.
- Excellent connectivity with industry, research, and other educational institutions.
- Situated at the heart of the city with excellent connectivity to various modes of transportation.
- Experienced management with a reputable background in operating educational institutions.
- Facilitating student involvement in extracurricular activities and sports through both intra-institutional and inter-institutional competitions.
- Students participating at the university level in sports such as volleyball, kabaddi, and taekwondo have achieved first place in competitions.
- Integration of credit-bearing Skill Development Courses and Skill Courses into the curricula.
- The active Internal Quality Assurance Cell (IQAC) assumes a central role in monitoring, enhancing, and sustaining the overall quality of the institution.

### Institutional Weakness

- The students of the college are in an economically disadvantaged situation and from rural and semi-urban area.
- Over 80% of the students fall into the category of poverty or are living below the poverty line.
- Students exhibit limited communication skills, primarily due to their education in local mediums up to grades X and XII.
- Students from open schools lack the necessary educational and disciplinary standards.

### Institutional Opportunity

1. The opportunity for a government scholarship is available.

2. Enhanced access to employment opportunities.
3. The alumni association organizes scholarship exams and confers awards.
4. Enhancing specialized career preparation by increasing the number of core placements across all departments.
5. Establishing strong ties with multinational corporations such as Tech Mahindra and TCS, leading to the placement of over 50% of students in renowned companies.
6. The college is situated in a location with accessible connectivity.
7. There is ample opportunity to initiate industry-oriented courses in alignment with global demands.

### **Institutional Challenge**

- Enhancing interpersonal communication skills is crucial for students from rural backgrounds.
- Tuition fees and admissions overseen by the state.
- Students exhibit a lack of reading habits and a spirit of inquiry is low.
- Running the college has become challenging, especially with the government's decision to release funds uncertain.
- Due to the government's fixed tuition fees, it is challenging to develop the college's infrastructure.
- The College's commitment to service faces a challenge due to the commercialization of education and shifts in societal values.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Ideal College of Arts & Sciences (A), Kakinada, stands committed to the academic calendar set by Adikavi Nannaya University, Rajamahendravaram. Offering 21 diverse Undergraduate programs with a plethora of Core options, Electives, and add-on courses, the college caters to a broad spectrum of learners. With a focus on continuous student progression, the institution has introduced new programs belonging to computers and its applications in Arts & Sciences to align with evolving trends. The implementation of a choice-based credit system empowers students to tailor their studies based on their interests.

More than 60% of students actively engage in various add-on certificate programs, enriching their educational experience. The college places a paramount emphasis on Gender equality, Ethics, and Human values, nurturing responsible environmental citizenship. The teaching staff consistently encourages students to develop entrepreneurship qualities, ensuring their job potential. Students actively participate in project work, internships, and field trips to gain practical insights. Regular feedback sessions with Students, Teachers, Employers, and Alumni contribute to a dynamic learning environment. Quality in academics, co-curricular, and extra-curricular activities is maintained through the diligent guidance of the IQAC. Ideal College of Arts & Sciences (A) is dedicated to provide holistic education and preparing students for success in diverse fields.

- Percentage of new courses introduced out of the total number of courses: 47.99%
- Number of new courses introduced during the last five years: 407
- Number of courses offered by the institution across all Programmes (without repeat count): 848
- Number of certificate/value added courses offered by the institutions and online courses of MOOCs, SWAYAM / NPTEL during the last five years: 78
- Percentage of programmes that have components of field projects / research projects / internships: 100

- Programmes that have components of field projects / research projects / internships: 33

## Teaching-learning and Evaluation

The Institution has adopted a modern technique of teaching-learning process indicating its commitment to providing effective teaching-learning experiences for students with diverse backgrounds and abilities. It emphasizes the use of interactive instructional techniques to stimulate higher-order thinking and investigation. Examples include interviews, focused group discussions, debates, projects, presentations, experiments, internships, and the integration of ICT tools. The goal is to ensure a comprehensive and engaging educational approach for all students.

Over the past five years, the institution has admitted 70.72% of the sanctioned seats, with 67.99% of reserved seats filled across various categories. The institution actively promotes diversity by welcoming students from different backgrounds. Identification of both slow learners and advanced learners is based on individual performance, and specific strategies are implemented to address their learning needs. Remedial classes are conducted for students encountering difficulties with classwork. The traditional teaching approach has been enhanced with innovative methods, fostering knowledge development through workshops, technical seminars, group projects, quizzes, group discussions, and other interactive approaches.

Department-wise mentorship is assigned to maintain a student-centric learning approach, with a current Mentor-Mentee Ratio of 22.69 for the current academic year. The students' learning experience is enriched through engaging and creative teaching methods, ensuring a fun-filled educational environment. Over 34.56% of full-time teachers possess doctoral degrees, contributing to the academic expertise within the institution. The pass percentage in the final semester assessments is over 80%, reflecting the students' success during the assessment period.

The faculty members actively assist the College's Internal Quality Assurance Cell (IQAC) in overseeing all curricular, co-curricular, and extra-curricular activities. They are committed to providing essential support to both teachers and students, aiming to enhance the overall teaching and learning paradigms.

In the last five years:

- Enrolment percentage: 70.72
- Percentage of seats filled against reserved categories: 67.99
- Student - Full time teacher ratio: 22.69
- Percentage of full-time teachers appointed against the number of sanctioned posts: 100
- Percentage of full-time teachers with Ph.D.: 34.56
- Number of full time teachers with Ph.D: 47
- Average teaching experience of full time teachers is more than 8 years
- Total teaching experience of full-time teachers as of latest completed academic year: 675
- Number of full time teachers worked in the institution throughout: 20
- Average number of days from the date of last semester-end/ yearend examination till the last date of declaration of results: 7.6
- Percentage of student complaints/grievances against total appeared: 0.9
- Previous year pass percentage of students (excluding backlog students): 81.68

## Research, Innovations and Extension

Ideal College of Arts & Sciences(A) is dedicated to establishing an innovative ecosystem and fostering a culture that encourages young talents to make a significant impact with their innovative ideas. The focus is on promoting research and development in emerging and challenging areas of Science, Arts and Commerce with the goal of cultivating a research culture within the college. This is achieved through active participation in conferences, seminars, and workshops, with over 200 workshops, Seminars, Projects and others conducted across various departments in the last 5 years.

The institution is proud of its highly qualified and dedicated faculty comprising individuals from academia and industry. This diverse group supports the integration of academic knowledge into real-life environments, fostering a connection between theory and practice. Faculty members, with the assistance of the Internal Quality Assurance Cell (IQAC), contribute essential knowledge that facilitates faculty innovations and the transformation of new ideas into practical innovations. Teachers have published papers in UGC-approved journals, and all teachers have participated in conferences during the assessment period. The institute has established a National Service Scheme (NSS) unit aimed at instilling a sense of participation in nation-building through social work among the students. The NSS engages in various activities, including regular events and blood donation camps.

Ideal College of Arts and Sciences (A) has National Cadet Corps (NCC) 9(A) Air Tech Squadron, enrolling a total of 50 dedicated cadets. This initiative reflects the institution's commitment to fostering holistic development and instilling values such as discipline, leadership, and patriotism among the students. Extension activities focus on developing students' latent service motive, fostering awareness of social realities, promoting concern for community well-being, and encouraging participation in creative and constructive social activities. The NSS unit received 32 recognitions from various bodies during the assessment period, organizing 83 extension activities, with over 50% student participation. Furthermore, the institute has signed 95 Memorandum of Understanding (MoUs) with various industry partners and institutions, organizing 144 activities during the assessment period to enhance collaboration and practical exposure for students.

In the last five years

- The institution provides seed money to its teachers for research 22.65 Lakhs.
- Percentage of teachers receiving national/ international fellowship/financial support 6.62.
- Teachers received national/international fellowship /financial support from various agencies, for advanced studies/research; year-wise 9.
- Grants research funding received by the institution (INR in Lakhs) 13,13,000/-.
- Number of research projects per teacher 0.15.
- Number of funded research projects 20.
- Number of research papers published per teacher in the Journals as notified on UGC CARE list 0.1.
- Number of research papers in the Journals notified on the UGC CARE list year wise 13.
- Number of books and chapters in edited volumes published per teacher 0.04, Total Books/ Chapters edited 6.
- Revenue generated from consultancy and corporate training is 19 Lakhs.
- Number of extension and outreach programs 98.
- Number of functional MoUs/linkages with institutions/ industries in India 95.

## Infrastructure and Learning Resources

Ideal College of Arts and Sciences has a well-developed infrastructure that supports the teaching and learning process, research and innovation. Key facilities include: Ensuring the provision of ample infra structural facilities for teaching and learning remains a paramount focus at Ideal College of Arts & Sciences, and which is situated in about 10 acres of land in a pristine and environmentally friendly setting, the campus boasts cutting-edge infrastructure and learning resources. The campus includes ICT-enabled classrooms, seminar halls, well-equipped laboratories, computer labs, a library, and additional support facilities.

The College places a significant emphasis on fostering sports and extracurricular activities, with dedicated infrastructure in place. An automated library, housing 39,175 volumes and 6,578 titles spanning various disciplines, rare books, manuscripts, and special reports, provides access to learning resources such as N-List, DELNET, NDLI, Shodhganga, e-Shodhsindhu, and data bases for e-journals and e-books. The budget for infrastructure, library, and other learning resources is allocated annually based on its committee Recommendations.

Class rooms and laboratories are equipped with multimedia teaching aids, such as LCD projectors, and the latest equipment is available for regular. Experiments, student projects, and research. Additional amenities like a playground and gymnasium are conveniently provided with in the campus. The upkeep of campus facilities is entrusted to full-time staff appointed by the management and maintenance contractors.

- ICT enabled classrooms, well - equipped laboratories.
- ICT enable computer laboratories with LED panel boards.
- ICT enabled seminar hall with a seating capacity of 200.
- Campus-wide High-speed internet connectivity with 500 MBPS network connecting all departments with 381 systems with a LAN and WI-FI networks.
- CCTVs are installed at strategic points to monitor the campus activities.
- Power house installed with a Diesel Generators of ratings 40 kVA and solar power with an installed capacity of 10 kV.
- The allocated area of Central library is 615 Sq. metres and a Seating Capacity of 120 and Collection of 39,175 books with 6578 titles, Shodhganga, e-Shodhsindhu, and databases for e-journals and e-books.
- All computing labs are provided with LAN & Wi – Fi facilities.
- Other supporting facilities like playground and gymnasium for girls & boys are provided within the campus.
- Facilities for both indoor and outdoor games to the students are provided. A spacious play ground is available for outdoor games like Cricket, Football, Volleyball, Basketball, Badminton etc. Facilities for playing indoor games like Table Tennis, Chess, Caroms etc. are accessible in the sports centre and Gym with the State -of –the- art equipment and facilities.
- Other amenities like uninterrupted electricity and mineral water supply are available.

In addition during the last five years:

- Percentage of expenditure excluding salary, for infrastructure development and augmentation year-wise: 36.32
- Student - Computer ratio (Data for the latest completed academic year):4.97
- Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component: 36

## **Student Support and Progression**

Ideal College of Arts & Sciences (A) has a clearly defined student support system that ensures a positive learning experience for students. Counselling on personality and holistic development is regularly followed. Internships, training, entrepreneurship, student clubs and other activities are constantly done to meet the needs of the students. Mentors identify the talents and interests of the students and guide them appropriately. Students are steered towards professional advancement through the Training and Placement Cell (T&P Cell). The Cell provides students with excellent pre-placement training in technical, communication and soft skills and prepares them for campus placements. It also provides in-house training and external training by industry experts. They have the opportunity to pursue a career in the public or private sector. In addition, students are encouraged to participate in various student groups, societies and cultural events. They are encouraged to showcase their skills in academics and extracurricular activities to ameliorate their creativity, leadership and organizational skills. The institute and its alumni are working together for the welfare of the students. The Ever-vigilant Anti-Ragging, Grievance Redressal Committee, Women Protection and Grievance Cell, IQAC are always striving to enhance students' standards.

#### Summary Report:

1. Percentage of students who benefited from scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, and philanthropists during the last five years: 69.68
2. Percentage of placement of outgoing students and students progressing to higher education during the last five years: 81.4
3. Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years: 1.01
4. Number of awards/medals for outstanding performance in sports/cultural activities at University/state/national/international Level events during the last five years: 95
5. Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association: 26.31.

#### **Governance, Leadership and Management**

Ideal College of Arts & Sciences (A) strictly aligns itself with the Vision and Mission set forth by the Institution. Its strength lies in effective leadership from the Principal and unwavering support from the Management. A well- structured strategic plan guides its actions, and it adheres strictly to the regulations of AKNU, Rajamahendravaram.

To foster a sense of self-discipline among staff, the Principal decentralizes monitoring activities, while also conducting regular reviews of the Teaching-Learning process. The College has a decentralized and well-structured organogram, ensuring comprehensive e-governance across all administrative areas. The Management consistently encourages staff to pursue academic and professional growth, providing financial support for these endeavors.

In maintaining a commitment to continuous improvement, the institution employs a regular feedback mechanism, collecting input from students and alumni on all aspects of academics and organization. Professional Development Programs are a priority, with over 45 organized during the assessment period. Notably, 100% of teachers actively participated, and financial support was extended to over 30% of full-time teachers.



Both internal and external audits are conducted transparently and regularly. The internal audit follows a hierarchical scrutiny process involving the Manager, Superintendent, and finally, the Principal. Annually, external audits are conducted by Chartered Accountants from TSR Associates, Kakinada. Financial balance is maintained through careful mobilization and utilization of funds, with the College receiving significant contributions from individuals and various NGOs.

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in guiding and benefiting the College. Resolutions outlined in IQAC meetings are meticulously implemented, contributing to the enhancement of overall organizational quality, excellence, and realizing its fullest potential.

Summary Report:

- Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fees of professional bodies during the last five years: 33.06
- Percentage of teachers undergoing online/ face-to-face Faculty Development Programs (FDPs)/ Management Development Programs (MDPs) during the last five years: 100

### **Institutional Values and Best Practices**

Ideal College of Arts and Sciences (A) is actively engaged in fostering a sense of responsibility and citizenship among its students and staff through various initiatives. The institution annually hosts theme-based women empowerment programs on International Women's Day, providing self-defense training to female students. The NSS unit conducts awareness campaigns on Gender Equity within the campus and neighboring villages.

The institution also observes Voter's Day and International Yoga Day, organizing guest lectures by eminent personalities to address topics such as ethics, values, duties, and responsibilities. The college collaborates with the District police Department to raise awareness about traffic rules and regulations, with Traffic DSP invited to provide guidance on road safety and stress the importance of responsible behavior. We are enabling solar energy system in our college. installation of solar power system is the best decision to become more self-sufficient eco –friendly decreases institutions carbon fort print reduce electricity bill.

The Institution has very efficient mechanism to dispose E-wastage generated from variorums sources E-wastage generated from computer lab, physics lab academic and administrative offices. The Institution has also adopted the green campus system, environmental conservation sustainability. The Institution has bore well and open well system and its effective method of rain water harvesting. the bore wells in campus is used to replenish Rain water. The Institution the green audit in a institution is of a paramount Importance these based The energy audit is an effective tool in defining and pursuing comprehensive energy management programme.

Best practices are established methodologies or techniques that are widely accepted as effective ways of accomplishing a task or achieving a goal.

1st best practice titled, "Know Your Selves in Examinations": Ideal College of Arts & Sciences (A), Kakinada, implements personalized counselling and workshops to help students understand their learning styles, strengths, and weaknesses, enhancing exam performance and confidence.

2nd best practice titled, "Computer Stories to Elementary Children": College students create digital stories for elementary school children, fostering digital literacy and creativity through engaging educational content.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	IDEAL COLLEGE OF ARTS AND SCIENCES
Address	D.No. 68-10-10, Vidyut Nagar, Kakinada, Kakinada District, Kakinada(Urban)
City	Kakinada
State	Andhra Pradesh
Pin	533003
Website	<a href="https://www.idealcollege.edu.in">https://www.idealcollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	T.Satyanarayana	0884-2345499	9515179291	-	idealcolleges@gmail.com
IQAC / CIQA coordinator	A.Ch.Sravanthi	0884-	7569311909	-	iqacideal@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	03-07-1974

Date of grant of 'Autonomy' to the College by UGC	01-01-1970			
<b>University to which the college is affiliated</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Andhra Pradesh	Adikavi Nannaya University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC	30-04-1982		<a href="#">View Document</a>	
12B of UGC	11-11-1982		<a href="#">View Document</a>	
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	D.No. 68-10-10, Vidyut Nagar, Kakinada, Kakinada District, Kakinada(Urban)	Urban	8	7696.5

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BSc,Mathematics,HONOURS	48	Intermediate	English	50	7
UG	BSc,Chemistry,HONOURS	48	Intermediate	English	76	66
UG	BSc,Zoology ,HONOURS	48	Intermediate	English	46	11
UG	BCA,Computer Science,HONOURS	48	Intermediate	English	50	50
UG	BSc,Computer Science,HONOURS	48	Intermediate	English	96	96
UG	BSc,Computer Science,ARTIFICIAL INTELLIGENCE AND ROBOTICS	48	Intermediate	English	48	45
UG	BA,Economics,HONOURS	48	Intermediate	English	30	29
UG	BA,Political Science,HONOURS	48	Intermediate	English	30	27
UG	BCom,Commerce,COMPUTER APPLICATIONS HONOURS	48	Intermediate	English	110	89
UG	BCom,Commerce,GENERAL HONOURS	48	Intermediate	English	120	92
UG	BSc,Agricult	48	Intermediate	English	60	54

	ure,AGRICULTURE AND RURAL DEVELOPMENT HONOURS					
UG	BVoc,Fisheries,FISHERIES HONOURS	48	Intermediate	English	50	0
UG	BSc,Fisheries,HONOURS	48	Intermediate	English	50	42
UG	BSc,Food Science,FOOD SCIENCE AND NUTRITION HONOURS	48	Intermediate	English	48	37
UG	BSc,Food Science,FOOD SCIENCE AND TECHNOLOGY	48	Intermediate	English	48	34
UG	BBA,Management Studies,DIGITAL MARKETING HONOURS	48	Intermediate	English	60	45
UG	BBA,Management Studies,HONOURS	48	Intermediate	English	60	21
PG	MSc,Chemistry,ORGANIC CHEMISTRY	24	Graduation in Chemistry	English	60	18
PG	MSc,Chemistry,ANALYTICAL CHEMISTRY	24	Graduation in Chemistry	English	60	24

PG Diploma recognised by statutory authority including university	PG Diploma, Fisheries, FISHERIES AND AQUA CULTURE BUSINESS MANAGEMENT	12	Graduation	English	60	0
PG Diploma recognised by statutory authority including university	PG Diploma, Food Science, FOOD PROCESSING TECHNOLOGY AND MANAGEMENT	12	Graduation	English	60	0

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				79			
Recruited	0	0	0	0	0	0	0	0	49	30	0	79
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				68
Recruited	42	26	0	68
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**



<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	2	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	44	28	0	72
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	898	0	0	0	898
	Female	363	0	0	0	363
	Others	0	0	0	0	0
PG	Male	31	0	0	0	31
	Female	11	0	0	0	11
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	83	107	96	116
	Female	32	24	41	53
	Others	0	0	0	0
ST	Male	16	37	36	26
	Female	11	9	3	5
	Others	0	0	0	0
OBC	Male	174	224	239	237
	Female	68	81	92	84
	Others	0	0	0	0
General	Male	139	167	192	165
	Female	43	32	62	42
	Others	0	0	0	0
Others	Male	6	2	27	6
	Female	3	3	3	3
	Others	0	0	0	0
Total		575	686	791	737

## **2.3 EVALUATIVE REPORT OF THE DEPARTMENTS**

Department Name	Upload Report
Agriculture	<a href="#">View Document</a>
Chemistry	<a href="#">View Document</a>
Commerce	<a href="#">View Document</a>
Computer Science	<a href="#">View Document</a>
Economics	<a href="#">View Document</a>
Fisheries	<a href="#">View Document</a>
Food Science	<a href="#">View Document</a>
Management Studies	<a href="#">View Document</a>
Mathematics	<a href="#">View Document</a>
Political Science	<a href="#">View Document</a>
Zoology	<a href="#">View Document</a>

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>Ideal College of Arts &amp; Sciences (A), Kakinada, aligns its educational approach with the vision outlined in the National Education Policy (NEP). The NEP emphasizes high-quality education to develop human resources capable of contributing as global citizens. The college's commitment to a multidisciplinary approach across various programs, including B.A, B.Sc., B.Com, B.Voc, B.B.A, and B.C.A, reflects a proactive response to the evolving needs of education. Integrating diverse disciplines ensures that students receive a well-rounded education beyond traditional boundaries. In the social sciences, the combination of History, Economics, and Politics, along with a focus on tourism and the culture of Indian traditions, exemplifies a holistic approach to understanding societal dynamics. Similarly, merging Economics and Commerce in the B.Com program acknowledges the interconnectedness of economic principles and business practices. The B.Sc. courses cover not only natural and physical sciences but also incorporate specialized disciplines like agriculture, aquaculture, and food and nutrition sciences, showcasing an awareness of the importance of applied sciences in various industries. Embracing a multidisciplinary</p>
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	<p>approach, Ideal College is not only preparing students with a broad knowledge base but also instilling in them the ability to think critically and adapt to a dynamic global landscape. This approach resonates well with the overarching vision of the National Education Policy, contributing to the development of versatile and globally competent individuals.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Ideal College's adoption of Academic Bank Credits (ABC) aligns with the National Education Policy (NEP) 2020, showcasing a progressive, student-centered approach. Through platforms like SWAYAM, NPTEL, and Coursera, the college emphasizes global integration, extending learning beyond traditional classrooms. The Credit Transfer System, focusing on online and elective courses, aligns seamlessly with the NEP's flexible credit-based vision, empowering students to shape their academic journey. Actively pursuing ABC system registration demonstrates the college's commitment to staying at the forefront of educational advancements, and streamlining credit management for students. Balancing semester-wise examinations and the ABC system underscores Ideal College's commitment to comprehensive evaluation within a flexible credit framework. Students benefit from a broad, well-rounded academic experience, global exposure, and enhanced employability through credit accumulation from diverse courses. Ideal College's proactive stance positions it as an educational pioneer, ensuring relevance in a dynamic landscape, and affirming dedication to empowering students with a modern, globally competitive education.</p>
<p>3. Skill development:</p>	<p>Ideal College's commitment to National Skill Development is evident in its proactive approach, aligning with UGC guidelines and the evolving job market. Specialized courses like B.Voc and B.Sc. in Food Processing, Commercial and Industrial Aquaculture, Artificial Intelligence, and Robotics underscore the institution's strategic foresight. The college stands out with diverse skill-oriented courses. This broad spectrum aligns with emerging industries and addresses dynamic job market needs. Environmental protection is a key focus, evident in courses like agriculture and Rural Development, showcasing a commitment to sustainable practices and instilling ethical values. The emphasis on ethical,</p>

	<p>universal human values aligns with the goal of nurturing socially responsible individuals. Courses in Artificial Intelligence and Robotics foster a scientific temper, nurturing critical thinking and problem-solving skills crucial for the future. State Council-approved courses ensure alignment with regional skill development priorities, addressing local employment needs. For students, these initiatives translate into enhanced employability through industry-aligned courses, holistic skill development across diverse fields, and a sense of social responsibility. The exposure to technological courses prepares students for rapid industry changes, ensuring adaptability. In conclusion, Ideal College's proactive stance, UGC alignment, and regional focus position it as an institution dedicated to preparing students not just academically but for real-world challenges, reflecting a commitment to holistic skill development and societal well-being.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Ideal College's commendable initiative to integrate the Indian knowledge system into its undergraduate engineering program reflects a commitment to cultural preservation and holistic education. Incorporating Indian languages in teaching preserves linguistic diversity, fostering inclusivity and better understanding among students. The institution's focus on cultural integration through Foundation Courses on Ethics and Human Values instills a sense of identity and appreciation for India's rich heritage. The incorporation of online courses aligns with modern educational trends, providing students with access to traditional Indian knowledge systems and enhancing the learning experience through technology. This approach not only promotes cultural sensitivity but also preserves regional languages, ensuring their continued presence in educational settings. The benefits of this integration extend to global relevance, as students gain a perspective that allows them to contribute to the globalized world while staying connected to their cultural roots. Moreover, Foundation Courses in Ethics and Human Values guide students toward making socially responsible decisions in their personal and professional lives. The use of online courses not only grants access to diverse resources but also enhances adaptability to technological advancements, a crucial skill in today's rapidly evolving digital landscape. In conclusion,</p>

	Ideal College's holistic approach aligns with the goals of preserving cultural heritage and preparing students for a globalized, technologically advanced future.
5. Focus on Outcome based education (OBE):	Ideal College of Arts & Sciences(A), Kakinada, implementation of Outcome-Based Education (OBE) is a strategic and progressive approach, prioritizing specific learning outcomes in curriculum, assessment, and instruction. The continuous evaluation of course and program outcomes demonstrates a commitment to staying relevant and responsive to evolving educational needs, fostering adaptability. Frequent syllabus redesign based on OBE principles ensures an agile and dynamic curriculum, aligning with desired learning outcomes. Ongoing assessment and evaluation processes are integral, facilitating timely interventions. Instruction planning aligned with outcomes ensures purposeful teaching, contributing directly to identified learning goals. OBE enhances the learning experience, defines measurable outcomes, enables adaptability, assures quality, and embraces a student-centric approach, promoting continuous improvement and meeting evolving academic needs.
6. Distance education/online education:	Ideal College's establishment of a distance education centre in collaboration with Indira Gandhi National Open University (IGNOU) exemplifies its commitment to accessible and flexible education. Utilizing in-house faculty as academic councillors contributes to the overall quality of education, enhancing the learning experience. Weekly contact classes boost interactivity and engagement, providing opportunities for clarification and discussion. The online admission process aligns with contemporary practices, streamlining enrolment. The impact is substantial, offering accessibility, flexibility, quality instruction, cost-effectiveness, and technology integration. Ideal College's initiative through IGNOU furthers its mission to provide diverse learning opportunities to a wider demographic, fostering inclusivity in education.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been	Yes The Electoral Literacy Club (ELC) at Ideal
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<p>set up in the College?</p>	<p>College of Arts &amp; Sciences (A) in Kakinada was established to promote electoral literacy and civic engagement among students and the community. The primary objectives of the Electoral Literacy Club are to raise awareness about electoral participation, educate students on the electoral process, encourage voter registration, and foster civic responsibility. The club conducted various activities, including voter registration drives within the campus, awareness campaigns through posters and seminars, interactive sessions with electoral experts, and mock elections to simulate the voting process. Beyond the campus, the ELC organized community outreach programs, collaborating with local organizations and conducting awareness sessions in nearby areas. The NSS (National Service Scheme) Unit at Ideal College of Arts &amp; Sciences (A), Kakinada, consistently organizes the National Voter's Day on January 25th each year. During this event, NSS members actively participate by taking a special "Voter's Day Pledge," focusing on empowering young and future voters. This annual initiative underscores the NSS Unit's commitment to fostering civic responsibility and awareness about the importance of voting, contributing to the development of socially conscious and engaged individuals within the college community. In conclusion, the establishment of the Electoral Literacy Club at Ideal College of Arts &amp; Sciences (A), Kakinada, has proven to be a valuable initiative in fostering civic responsibility and political awareness among students, contributing to the development of an informed and actively engaged electorate.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Ideal College of Arts &amp; Sciences (A) in Kakinada has taken a commendable step in promoting civic awareness and engagement by establishing Electoral Literacy Clubs (ELCs). This report focuses on the appointment and role of students' coordinators and coordinating faculty members in the ELCs, highlighting their contributions to the functioning of these representative clubs. The following committee was formatted by the institution. Sl. No Name Designation Functional Role 01. Dr. K Swamiji Assistant Professor ELC Coordinator 02. Sri U Nanibabu Assistant Professor ELC Asst. Coordinator 03. Ms. D. B. Bhargavi III B.Com Student Representative 04. Ms. B Sai Lakshmi III B.Sc</p>



	<p>Student Representative Functioning of ELCs are Collaborative Planning, Regular Meetings and Feedback Mechanism The appointment of students' coordinators and coordinating faculty members for the Electoral Literacy Clubs at Ideal College of Arts &amp; Sciences (A), Kakinada, exemplifies the institution's commitment to nurturing informed and engaged citizens. The collaborative efforts of these individuals contribute significantly to the success and representative nature of the ELCs.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The Electoral Literacy Clubs (ELCs) at Ideal College of Arts &amp; Sciences (A), Kakinada, are dedicated to promoting electoral literacy and civic engagement. Through various initiatives, students and faculty members at the college have demonstrated a strong commitment to positively impacting the electoral processes. Voluntary Contribution in Electoral Processes: ELCs have played a pivotal role in organizing voter registration drives within the college and nearby communities. Students voluntarily invest their time to ensure fellow students and residents are registered to vote, fostering a culture of civic responsibility. Assistance to District Election Administration: ELC members actively support the district election administration by volunteering during elections. Their roles include facilitating the voting process, managing polling booths, and ensuring the orderly conduct of elections. Voter Awareness Campaigns: ELCs organize seminars and workshops within the college to raise awareness about voting importance, electoral procedures, and civic engagement's impact on democracy. Interactive sessions with electoral experts provide students with deeper insights into the electoral system. Promotion of Ethical Voting: ELCs undertake campaigns to discourage unethical practices like vote-buying and coercion, aiming to maintain the integrity of the electoral process and uphold the principles of free and fair elections. Inclusivity Initiatives: ELCs actively work to enhance the participation of underprivileged sections of society. Special initiatives target transgender individuals, commercial sex workers, disabled persons, senior citizens, and other marginalized groups to educate them about their voting rights. Sensitization workshops bridge information gaps and remove barriers hindering their electoral participation.</p>

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Ideal College of Arts &amp; Sciences (A) in Kakinada has actively embraced socially relevant projects and initiatives focusing on electoral issues, underscoring its commitment to advancing democratic values and encouraging participation in electoral processes. The college has undertaken research projects and surveys to analyse the electoral system, understand voter behaviour, and gauge community perceptions. Extensive awareness drives on campus and in local communities have been organized to educate students and the public about the importance of electoral participation. The college's emphasis on content creation, including educational materials and digital campaigns, serves to disseminate crucial information on electoral processes. Furthermore, their contributions extend to academic publications, with research papers and articles highlighting the institution's commitment to fostering an informed and engaged citizenry. In essence, Ideal College of Arts &amp; Sciences (A) plays a pivotal role in advancing democratic principles through a multifaceted approach encompassing research, awareness campaigns, and active community engagement.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The college community recognizes the significance of active civic participation, particularly among students aged 18 and above who are eligible to vote but may not be enrolled in the electoral roll. Electoral Literacy Clubs (ELCs) and the college administration have collaborated to address this gap. ELCs have spearheaded voter registration drives on campus, employing various strategies to identify and assist eligible students. These efforts include awareness campaigns, collaboration with election authorities, and integration of voter registration into academic activities. By institutionalizing these mechanisms, the college aims to ensure that all eligible students are informed about the voter registration process and actively encouraged to exercise their democratic right. This holistic approach reflects the institution's commitment to nurturing an engaged and participative citizenry among its student body.</p>

## Extended Profile

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### 1 Students

#### 1.1

**Number of students on rolls year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1929	2042	1941	1661	1527
File Description		Document		
Institutional data in the prescribed format (data		<a href="#">View Document</a>		

#### 1.2

**Number of final year outgoing students year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
764	625	544	506	519
File Description		Document		
Institutional data in the prescribed format (data		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

**Number of full time teachers year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
85	81	70	64	63
File Description		Document		
Institutional data in the prescribed format		<a href="#">View Document</a>		

#### 2.2

**Total number of full time teachers worked/working in the institution (without repeat count) during last five years:**

**Response: 136**

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3 Institution

#### 3.1

**Total expenditure excluding salary year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
709.25	626.774	307.634	594.611	374.468

File Description	Document
Provide Links for any other relevant document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Design and Development

##### 1.1.1

**Curricula developed and implemented have relevance to the local, regional, national, and global developmental needs, which is reflected in the Programme outcomes (POs) and Course Outcomes(COs) of the Programmes offered by the institution**

##### **Response:**

Ideal College of Arts and Sciences is dedicated to providing high-quality education to its students by following a well-defined curriculum, it's important for educational institutions to ensure that their curricula are aligned with the needs of various stakeholders, including the local community, region, nation, and the global context. This alignment is typically reflected in the Program Outcomes (POs) and Course Outcomes (COs) of the programs they offer. Here's how this alignment can be achieved:

1. Understanding Stakeholder Needs: Institutions should begin by conducting a comprehensive analysis of the needs and expectations of various stakeholders, including students, employers, local industries, government agencies, and international organizations. This involves gathering data and feedback to understand what skills, knowledge, and competencies are in demand.
2. Defining Program Outcomes (POs): POs are broad statements that describe the knowledge, skills, and attitudes that graduates of a program should possess. These outcomes should be developed with input from stakeholders and should align with the institution's mission and vision.
3. Aligning with Local and Regional Needs: To ensure relevance at the local and regional levels, institutions should consider factors such as the economic and industrial landscape of the region, cultural and societal norms, and the specific challenges and opportunities in the area. POs should reflect these considerations.
4. National Relevance: Program outcomes should also align with national educational standards and the requirements of accrediting bodies. This ensures that graduates are prepared to meet national expectations and can contribute effectively to the country's development.
5. Global Perspective: In today's interconnected world, it's crucial for educational programs to have a global outlook. This involves incorporating international perspectives, addressing global challenges, and preparing students for a global job market. Global relevance can be reflected in POs that emphasize cross-cultural competencies, language proficiency, and an understanding of global issues.
6. Mapping Course Outcomes (COs): Once the POs are defined, institutions should map them to individual courses within the program. COs are specific statements that outline what students should achieve in each course. These should be aligned with the broader POs and should be designed to help students progress towards achieving them.
7. Regular Review and Updating: The alignment between curricula and developmental needs should not be static. Institutions should continuously review and update their curricula to stay current with changing local, national, and global demands. This may involve revising both POs and COs as needed.
8. Assessment and Feedback: Ongoing assessment and feedback mechanisms should be in place to

ensure that students are actually achieving the intended outcomes. This feedback loop helps institutions make necessary adjustments to improve the alignment between curricula and developmental needs.

In summary, developing and implementing curricula that reflect local, regional, national, and global developmental needs is a multifaceted process that requires thorough research, stakeholder engagement, and ongoing assessment. By doing so, educational institutions can better prepare their students to meet the demands of the ever-changing world and contribute to the development of their communities and nations.

### 1.1.2

**The programmes offered by the institution focus on employability/ entrepreneurship/ skill development and their course syllabi are adequately revised to incorporate contemporary requirements**

**Response:**

Ideal college of arts and sciences focuses on employability, entrepreneurship, and skill development in its programs and keeps its course syllabi up-to-date to meet contemporary requirements. This approach is essential in preparing students for success in today's dynamic job market. Here are some key points that institutions typically consider when implementing such initiatives:

1. Industry-Relevant Curriculum: Ensure that the course content aligns with the current needs and trends in the respective industries. This involves consulting with industry experts or conducting regular surveys to gather feedback on what skills are in demand.
2. Adaptive Teaching Methods: Use flexible teaching methods that encourage critical thinking, problem-solving, and practical application of knowledge. Incorporate real-world projects, case studies, and internships to bridge the gap between theory and practice.
3. Entrepreneurship Support: The institution supports entrepreneurship and provides resources like mentorship programs, encourage students to explore and develop their entrepreneurial ideas.
4. Soft Skills Development: In addition to technical skills, emphasize the importance of soft skills such as communication, teamwork, adaptability, and leadership. These skills are highly valued by employers.
5. Regular Curriculum Updates: Ensure that the institution has a system in place for regularly reviewing and updating course syllabi. Technology and industry standards evolve rapidly, and it's crucial to stay current.
6. Career Services: Offer robust career services that help students with job placement, resume building, interview preparation, and networking opportunities. Connect students with alumni who have succeeded in their chosen fields.
7. Feedback Mechanisms: Create mechanisms for students to provide feedback on the quality and relevance of the programs. Act on this feedback to make continuous improvements.
8. Partnerships with Industry: Establish partnerships and collaborations with companies and organizations in relevant industries. This will lead to guest lectures, internships, and job placement opportunities for students.
9. Certifications and Credentials: Consider offering industry-recognized certifications or credentials

alongside degree programs. These will enhance students' employability and give them a competitive edge.

10. Professional Development: Encourage faculty to stay updated with industry trends and teaching methodologies through professional development opportunities. This ensures that instructors will effectively deliver relevant content.

11. Monitoring and Evaluation: Continuously monitor the outcomes of your programs. Track the employment rates of graduates, their career progression, and their feedback on the institution's role in their success.

By implementing these strategies, the institution effectively prepares students for the challenges and opportunities of the modern workforce, whether they choose traditional employment or entrepreneurship.

## 1.2 Academic Flexibility

### 1.2.1

**Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years**

**Response:** 48

**1.2.1.1 Number of new courses introduced during the last five years:**

**Response:** 407

**1.2.1.2 Consolidated number of courses offered by the institution across all Programmes (without repeat count) during the last five years :**

**Response:** 848

File Description	Document
Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

**Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and other value framework enshrined in Sustainable Development Goals and National Education Policy – 2020 into the Curriculum**

**Response:**

1. Ideal College of Arts & Sciences recognizes the paramount importance of addressing cross-cutting issues in education and diligently incorporating them into our curriculum. We remain steadfast in our commitment to integrating values and frameworks that encompass professional ethics, gender equality, human values, and environmental sustainability, and align with the Sustainable Development Goals (SDGs) and the National Education Policy - 2020 (NEP-2020).
2. Professional Ethics: Ideal College of Arts & Sciences places a robust emphasis on ethical conduct, integrity, and responsibility. To achieve this, the college has thoughtfully integrated courses and extracurricular activities that are explicitly designed to cultivate ethical decision-making, professional conduct, and a profound understanding of the social implications associated with various academic disciplines. We proudly mandate the 'Human Values and Professional Ethics' course across all our academic programs.
3. Gender Equality: Ideal College of Arts & Sciences is resolute in its commitment to promoting gender equality and eliminating biases, in accordance with the principles of equality enshrined in our constitution. We are proactive in organizing gender-related seminars and discussions that serve as catalysts for awareness and action on gender issues.
4. Human Values: Human values form the bedrock of ethical behaviour and personal development. Ideal College of Arts & Sciences is acutely aware of the significance of instilling these values in our students. To this end, we have introduced the 'Human Values and Professional Ethics' course, designed to nurture empathy, compassion, and social responsibility among our students.
5. Environmental Sustainability: Addressing the pressing need to confront environmental challenges, Ideal College of Arts & Sciences has seamlessly integrated environmental education and sustainability practices into our curriculum. Our institution champions sustainable development, resource conservation, and environmental stewardship. Our students are exposed to critical topics such as climate change, renewable energy, and waste management. Through courses such as 'Environmental Education,' 'Solar Energy,' and 'Water Management,' our students acquire the knowledge and skills requisite to contribute to a greener and more sustainable future.
6. Sustainable Development Goals (SDGs): Ideal College of Arts & Sciences is dedicated to weaving topics related to the SDGs throughout our curriculum. This holistic approach empowers our students to recognize and appreciate the interconnectedness of social, economic, and environmental issues, aligning with our commitment to addressing global challenges.
7. National Education Policy - 2020 (NEP-2020): In our unwavering commitment to the principles of NEP-2020, Ideal College of Arts & Sciences has enthusiastically embraced learner-centric approaches, interdisciplinary learning, and a comprehensive educational paradigm that transcends mere technical skills. By doing so, we strive to produce graduates who embody a well-rounded education, a profound sense of social responsibility, and the agility to navigate an ever-evolving world.

### 1.3.2

**Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.**

**Response: 78**



File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

### 1.3.3

**Percentage of programmes that have components of field projects / research projects / internships during the last five years.**

**Response:** 100

**1.3.3.1 Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years**

Response: 33

**1.3.3.2 Total Number of programmes offered (without repeat count) during the last five years**

Response: 33

File Description	Document
Sample Internship completion letter provided by host institutions	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

**Structured feedback for curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:**

**Response:** A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 70.72

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
575	692	834	737	555

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1036	1064	1098	828	772

#### File Description

#### Document

Institutional data in the prescribed format (data template)

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

#### 2.1.2

##### Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 67.99

##### 2.1.2.1 Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
259	347	441	343	254

**2.1.2.2 Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
457	453	620	479	409

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1**

**The institution assesses the learning levels of the students and organises special Programmes to cater to differential learning needs of the student**

**Response:**

At Ideal College of Arts and Sciences (A), we believe that education is a transformative journey that empowers individuals with the knowledge and skills to overcome the world's challenges. We understand that each student has distinct learning abilities and needs. To address this, Ideal College of Arts and Sciences (A) has implemented a system for evaluating students' learning levels and offers specialized programs tailored to meet their unique educational requirements

**Assessment for Learning:** ICOAS prioritizes the use of assessment to measure students' learning progress. The institution utilizes ongoing assessment methods that enable teachers to pinpoint students' strengths, weaknesses, and areas in need of additional focus. This approach guarantees that students receive individualized guidance and support during their academic journey.

**Diagnostic Assessments:** As a significant number of our institution's students come from rural backgrounds, it's vital to understand the unique learning needs of each student in order to offer effective support. At ICOAS, we employ a range of assessments, including tests, formative evaluations, and continuous internal evaluations, as well as classroom performance and teacher observations. These assessments provide in-depth insights into individual students' learning profiles, enabling us to identify learning challenges, knowledge gaps, and potential obstacles to academic progress. The assessment process comprises Internal Evaluation (40% weighting), formative tests (20% weighting), and classroom performance and teacher observations (20% weighting). At the outset of their coursework, students are categorized as either advanced or slow learners.

It's important to note that the teaching methodologies employed by our educators may not always fully meet the needs of both slow and fast learners. Therefore, we place special emphasis on ensuring that advanced learners receive the necessary support to excel, while also providing critical facilitation and assistance to help slow learners enhance their academic and personal performance.

**Identifying Slow Learners:** Slow learners are identified through their consistent attendance in class, active participation in classroom discussions, and their performance on class tests and mid-term examinations. When slow learners are identified, subject teachers conduct makeup classes for them throughout the semester and offer remedial classes to help them prepare for supplementary examinations.

**Identifying Advanced Learners:** Distinguishing our bright students is based on several criteria, including their active engagement in classroom discussions, participation in seminars, strong questioning abilities, and exceptional performance on both class tests and end-of-semester examinations. For our advanced learners, our faculty provides career guidance to help them take part in inter-institute competitions like paper presentations, poster displays, project exhibitions, technical quizzes, and more. We also foster an awareness among these high-achieving students about the latest techniques and competitive examinations.

Furthermore, we encourage our advanced learners to complete courses through platforms such as NPTEL, SWAYAM, and COURSERA. In each class for every semester, we recognize academic toppers and show our appreciation by awarding them certificates and prizes. Additionally, we annually celebrate the accomplishments of our best outgoing and graduated students with Endowment Prizes and Cash Prizes.

### 2.2.2

**Student - Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 22.69

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

At Ideal College of Arts and Sciences (A) or ICOAS, we understand the significance of delivering a comprehensive and impactful learning environment for our students. The college places a strong emphasis on learner-focused approaches, such as experiential learning, participatory education, and problem-solving methodologies, aimed at enriching the educational journey. Furthermore, ICOAS utilizes technology-driven tools, including online resources, to enable and enhance effective teaching and learning.

**Experiential Learning:** Experiential learning is a fundamental element of the educational approach at ICOAS. This methodology centres on hands-on experiences, empowering students to actively interact with the subject material. The college promotes practical sessions, laboratory work, project-based learning, and field trips. This not only enriches students' comprehension but also nurtures their critical thinking, problem-solving, and teamwork abilities. Engaging in practical tasks allows students to cultivate a profound understanding of the subject matter and acquire valuable insights that extend beyond traditional textbook knowledge.

**Participative Learning:** At ICOAS, we champion participative learning, understanding the importance of students actively engaging in the educational process. This approach transforms students from passive recipients of information into active participants. The college fosters lively classroom discussions, collaborative group activities, and peer-to-peer learning, where students collaborate, exchange ideas and benefit from each other's viewpoints. Participative learning not only cultivates students' communication and interpersonal skills but also deepens their grasp of the subject matter. By actively involving themselves with their peers and instructors, students gain a sense of ownership over their learning journey, leading to increased motivation and academic success.

**Problem-Solving Methodologies:** Problem-solving methodologies are a core component of the learning experience at ICOAS. In order to inspire students to explore fresh ideas, the institution has established various clubs. The college places a strong emphasis on equipping students with the capacity to identify and resolve intricate problems. Through the use of case studies, simulations, and demanding assignments, students are prompted to engage in critical thinking, evaluate complex scenarios, and propose inventive solutions. This approach nurtures creativity, analytical thinking, and decision-making skills. By addressing real-world challenges, students cultivate resilience and confidence, preparing them to confront the demands of their future careers.

In an increasingly digitalized world, ICOAS acknowledges the significance of incorporating Information and Communication Technology (ICT) into the educational process. The college employs a diverse range of ICT-based tools and digital resources to enrich the quality of education delivery. These resources grant students access to a wide array of educational materials, encompassing e-books, scholarly articles, interactive modules, and multimedia presentations.

The utilization of ICT tools also empowers educators to deliver content in a more captivating and interactive fashion. Through multimedia presentations, simulations, and virtual experiments, intricate concepts can be visually represented and comprehended more effectively. Online platforms and learning management systems facilitate communication and collaboration between students and teachers, allowing for a smooth exchange of information, submission of assignments, and the provision of feedback. Furthermore, ICT tools offer students the flexibility to learn at their own pace, accommodating their individual learning styles and preferences.

### 2.3.2

**The institution adopts effective Mentor-Mentee Schemes to address academics and student-psychological issues**

**Response:**

The Ideal College of Arts and Sciences (ICOAS) acknowledges the significance of cultivating robust mentor-mentee relationships that address not only academic hurdles but also psychological well-being. Through the implementation of successful mentor-mentee programs, the institution strives to create a nurturing and encouraging atmosphere, empowering students to excel in their academic pursuits and personal growth.

**The Role of Mentors:** Mentors hold a pivotal position in steering students along their educational journey. At ICOAS, seasoned faculty members take on the role of mentors, providing academic aid, career direction, and emotional reinforcement to their designated mentees. At ICOAS, nearly every faculty member is assigned as a mentor for a group of 20 students, where they offer academic assistance, career guidance, and moral support to their assigned mentees. These mentors serve as a dependable source of guidance, aiding students in navigating the challenges that may arise during their college years. Through the cultivation of a strong mentor-mentee relationship, students are motivated to establish a sense of belonging, which, in turn, bolsters their confidence and overall well-being. One mentor is allocated for each group of 20 students.

**Academic Support:** The mentor-mentee system at ICOAS places a strong emphasis on promoting academic excellence. Mentors engage in regular meetings with their mentees to assess their academic advancements, pinpoint areas where improvement is needed, and offer counsel on efficient study methods. Mentors provide individualized attention, guaranteeing that students receive the necessary assistance to conquer academic challenges. They also aid mentees in establishing achievable goals, managing their time efficiently, and refining their problem-solving skills. Through the prompt resolution of academic concerns, the institution ensures that students can optimize their academic performance.

**Personal Well-being:** Acknowledging the significance of attending to psychological wellness, ICOAS's mentor-mentee system also dedicates attention to students' mental health. Mentors establish a secure and non-judgmental environment for mentees to openly express their worries and obtain advice on personal or emotional matters. These mentors are trained to recognize indicators of stress, anxiety, or other mental health concerns and direct students toward the relevant support services when the need arises.

**Career Guidance and Skill Development:** A primary aim of ICOAS's mentor-mentee programs is to deliver thorough career guidance to students. Mentors play a crucial role in helping mentees explore diverse career possibilities, grasp the prerequisites of various industries, and chart their future paths. Through consistent interactions and mentorship sessions, students acquire invaluable knowledge related to professional growth, encompassing aspects like crafting resumes, honing interview skills, and building a network.

**Monitoring and Evaluation:** To guarantee the efficiency of the mentor-mentee system, ICOAS utilizes a monitoring and evaluation framework. Mentors consistently maintain progress reports, recording their engagements and monitoring the academic development of their mentees. The institution additionally conducts scheduled assessments and feedback sessions to collect input from both mentors and mentees. This practice aids in identifying areas that may require enhancement and ensures the adaptability of the mentor-mentee system to the evolving needs of the students.

### 2.3.3

***Preparation and adherence of Academic Calendar and Teaching plans by the institution***

**Describe the Preparation and adherence to Academic Calendar and Teaching plans by the institution.**

**Response:**

Efficient preparation and consistent adherence to an academic calendar and teaching plans are pivotal components of educational institutions. Ideal College of Arts and Sciences (ICOAS) places significant importance on these procedures to create a well-structured and orderly learning environment for its students. Below, we outline the approach that ICOAS follows in the preparation and adherence to academic calendars and teaching plans.

**Development of the Academic Calendar:** ICOAS recognizes the significance of a meticulously planned academic calendar that delineates the timeline for various academic activities throughout the year. The Principal, in collaboration with department heads and the Examination Section, orchestrates the creation of a comprehensive academic calendar. This calendar encompasses vital information, including the commencement and conclusion of semesters, the total count of available working days, syllabus coverage objectives, examination timetables, the observance of significant events, and public holidays.

**Components of the Academic Calendar: The academic calendar at ICOAS typically comprises the following elements:**

1. Commencement and Conclusion of Semesters: The calendar specifies the precise dates for the commencement and conclusion of each semester, providing students and faculty with a clear understanding of the duration of each academic term.
2. Class Schedules: A well-defined class schedule is included, indicating the timing and duration of each course throughout the semester. This assists students in planning their study time and allows faculty members to allocate adequate time for instructional activities and assessments.
3. Examination Dates: The calendar incorporates dates for critical examination-related events, including assignment submission deadlines, class tests, and both internal and external assessments. This encompasses mid-semester examinations, end-of-semester examinations, and supplementary examinations. By providing these dates well in advance, students can effectively prepare for their exams.
4. Co-curricular and Extra-curricular Activities: The calendar features dates for a wide range of co-curricular and extra-curricular activities, such as workshops, seminars, guest lectures, and other educational events. This ensures that students benefit from a well-rounded educational experience and have the opportunity to explore various learning opportunities.

**Adherence to the Academic Calendar and Teaching Plans:** ICOAS places a significant emphasis on the strict adherence to the academic calendar and teaching plans. The college administration, in collaboration with the faculty members, diligently oversees the execution of the academic calendar and teaching plans throughout the academic year.

## **2.4 Teacher Profile and Quality**

**2.4.1**

**Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years**

**Response:** 100

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
85	81	70	64	63

**File Description****Document**

Institutional data in the prescribed format (data template merged with 2.4.3 and 2.4.4)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**2.4.2**

**Percentage of full time teachers with Ph.D./D.Sc. / D.Litt./ L.L.D during the last five years**

**Response:** 34.56

**2.4.2.1 Number of full time teachers with *Ph.D./D.Sc. / D.Litt./ L.L.D* during the last five years**

Response: 47

**File Description****Document**

List of faculty having Ph.D./D.Sc. / D.Litt./ L.L.D along with particulars of the degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institutional data in the prescribed format (data template merged with 3.2.3 and 3.4.2)

[View Document](#)

**2.4.3**

**Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)**

**Response:** 8.12



**2.4.3.1 Total teaching experience of full-time teachers as of latest completed academic year**

Response: 690

**File Description****Document**

Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.4)

[View Document](#)**2.4.4****Percentage of full time teachers working in the institution throughout during the last five years**

Response: 31.75

**2.4.4.1 Number of full time teachers worked in the institution throughout during the last five years:**

Response: 20

**File Description****Document**

Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1****Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years**

Response: 7.6

**2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	11	8	3

**File Description****Document**

Result Sheet with date of publication

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

**2.5.2**

**Percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years**

**Response:** 0.9

**2.5.2.1 Number of complaints/grievances about evaluation year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	5	4	7

**2.5.2.2 Number of students appeared in the examination conducted by the institution year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
697	567	504	489	521

**File Description**

List of students who have applied for re-valuation/re-totaling program wise certified by the Controller of Examinations year-wise for the assessment period.

**Document**

[View Document](#)

**2.5.3**

**IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA)/Formative Assessment have brought in considerable improvement in Examination Management System (EMS) of the Institution**

**Describe the examination reforms with reference to the following within a minimum of 500 words**

- **Examination procedures**
- **Processes integrating IT**
- **Continuous internal assessment system**

**Response:**

The implementation of ICT and the introduction of examination procedure reforms, including Continuous Internal Assessment (CIA), have had a profound impact on the Examination Management

System (EMS) at Ideal College of Arts and Sciences (ICAS). The integration of modern technology has played a pivotal role in revolutionizing examination processes at ICAS. By harnessing contemporary tools and software, the college has streamlined the entire examination cycle, from registration to result declaration, resulting in a more efficient and effective process. This digital transformation has eliminated manual paperwork, significantly reducing the likelihood of errors or discrepancies, providing a seamless and hassle-free experience for both students and faculty members.

The following reforms, initiated over the last five years, have made a positive impact on the management of examinations:

1. **Centralized Organization:** Internal assessment tests and end-semester examination seating arrangements and invigilation duties are now centrally organized at the institute level.
2. **Standardized Question Papers:** Faculty members are instructed to provide two sets of question papers for internal examinations, with one set selected according to the Chief Controller of Examinations' instructions on the day of the examination.
3. **Panel of Paper Setters:** A panel of paper setters for each course is identified by the Controller of Examinations in consultation with the respective department heads and finalized by the Principal.
4. **Review Process:** Question papers received from paper setters and finalized by the Principal are reviewed by senior faculty before the examination. On the day of the examination, one set is selected following the Chief Controller of Examinations' guidelines.
5. **Continuous Internal Assessment:** Internal assessment is conducted by administering tests as prescribed in the curriculum.
6. **High-End Server with Security:** The examination cell is equipped with a high-end server with firewall security to ensure data safety.
7. **Automation:** The examination section utilizes software and technological tools to automate both pre and post-examination processes.
8. **CCTV Surveillance:** The entire examination section premises are under continuous CCTV surveillance to monitor examination-related activities.
9. **Automatic Data Backup:** The examination cell's high-end server provides an automatic data backup facility to safeguard examination data.

The Examination Management System (EMS) described above, which covers all aspects of examination-related tasks, has been IT-enabled to automate the system and improve productivity. The college employs the ABC software program to facilitate pre- and post-examination activities. Moreover, students have access to the exam portal to retrieve their results.

Upon the evaluation of answer scripts, the marks obtained in theory and lab exams are entered into tools like the College Notice Board and Students' WhatsApp Groups for display. Through these platforms, students can conveniently access their grades and results for each subject. The software is equipped to generate semester-wise memoranda of grades and provisional degree certificates, ensuring that these certificates include security features. Additional tasks, such as creating circulars for examination notifications and schedules, are efficiently managed within the exam branch.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

**The institution has stated learning outcomes (programme and course outcome)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution**

**Response:**

Ideal College of Arts and Sciences(A) (ICOAS) recognizes the importance of clearly defined learning outcomes, program outcomes, course outcomes, Program Specific outcomes and graduate attributes. These outcomes and attributes are integrated into the assessment process and are widely publicized through the college's website and other documents. The institution evaluates the attainment of these outcomes to ensure the effectiveness of its educational programs.

ICOAS's learning outcomes, course outcomes, program outcomes, Program Specific outcomes and graduate attributes are designed to align with the college's mission and vision, as well as Student Requirements and global standards. They serve as benchmarks for measuring student achievement and success. The college ensures that these outcomes are communicated effectively to all stakeholders, including students, faculty, parents, and prospective employers.

The faculty in each of their classes addresses on these COs and their interrelationship with PO/PSOs. In the beginning of each unit of every course handled by the faculty, the COs are emphasized in the class room for the students. By this exercise, the students completely understand the concepts and try to enhance the cognitive skills of the course under consideration. The COs, POs/PSOs, ICOAS are displayed in class rooms, laboratories, corridors and other mediums such as

- Website: The syllabus of all programs offered by the department is uploaded on the college website which includes the COs and CO-PO mapping of various courses of the curriculum.
- Course handout: The course handouts of every program include Vision-Mission, ICOAS, POs, PSOs of the Program offered by the department and COs of various courses of the Curriculum
- Department Notice Boards
- Student Induction Programs
- Meetings/ Interactions with employers
- Faculty meetings
- Alumni meetings

During regular interactions with the students, the HODs, course coordinators, course teachers, and mentors create awareness among the students on POs, PSOs and COs and emphasize the need to attain the outcomes

**Attainment of COs-POs**

The process of evaluating the attainment of these outcomes involves several key steps. First, ICOAS establishes a comprehensive framework that defines the desired learning outcomes for each program and course. The faculty, course coordinators, and programme coordinator prepare COs and map them with POs and PSOs employing numeric weights. The BOS, including the Head of the Department and course coordinator, of the individual departments will discuss the same and approve it.

The preparation of COs is done with brain-storming sessions such that the objectives of each course are translated at the end in the form of outcomes. They are clearly specified and communicated. The COs are

prepared by the course coordinator in consultation with concerned faculty members teaching the same course. These are designed specifically to measure the CO and contribute to the PO that it is mapped to. The number of COs for a course may range from three to six. CO assessment process is done based on the performance of the student using Direct methods (MID Examinations, Assignments, Semester End Examinations) and Indirect methods (Course End FeedBack).

## 2.6.2

**Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)**

**Response:** 81.68

**2.6.2.1 Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:**

Response: 624

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Certified report from the COE indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.78

## Criterion 3 - Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

#### 3.1.1

**The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented**

**Response:**

Ideal College of Arts and Sciences, Kakinada is Promoting research in the college providing specific policies to the institution's size and mission. The research policy recommendations are applying in the college:

**Research Funding:** The College allocates a part of the college budget to fund research projects, grants, and scholarships for faculty.

**Seed Money:** The College Provides Seed Money to the teachers for supporting Research publications and Research activities.

**Faculty Support:** The College Provides incentives for faculty to engage in research.

**Student Research:** The College Encourage and facilitate student involvement in research projects through mentorship and funding.

**Collaboration Opportunities:** Promote collaboration with nearby Research institutions, business organization and industries to leverage resources and expertise.

**Research Facilities:** The college providing basic research infrastructure, including laboratories, libraries, and technology, to support faculty and student research.

**Publication Support:** The College Offer support for publishing Research Papers in reputed Journals, Scopus indexed Journals and Seminar Volumes The College Support and funding the Doctorates to Publishing Research Books and Seminar Proceedings and Volumes.

**Research Centers:** The college Create specialized research center within the college to focus on specific areas of study.

**Intellectual Property:** The College Clarify policies regarding intellectual property rights and encourage faculty and students to commercialize their research where when applicable.

**Research Events:** The College Organizing National Seminars, International Seminars and conferences, an to enlighten research conducting within the college.

**Research Metrics:** The College develops fair and transparent metrics for evaluating research impact, including teaching and service contributions.

**Community Engagement:** The College Fosters connections with local communities, encouraging research that addresses regional issues, like, Social Survey, local area Soil analysis and water analysis

**Research:** Encourage interdisciplinary research by providing incentives and support for collaborative projects for faculty and students

**Research Promotion:** Promote research accomplishments within the college community both internally and externally to attract prospective faculty and students.

The College Research policies can help the college build a research culture, attract talented faculty and students, and contribute to the generation of knowledge and innovation within their respective fields.

### **Institute Initiatives towards promoting research activities**

- Paper publication in National/International journals with an Impact factor as the first and second author is given as a one-time incentive.
- Deputation of faculty to participate in workshops, seminars and conferences Centers of excellence / Innovative labs / Incubation centres.
- The college provides financial support to publish and present Research Papers within the Country and outside the country.

### **3.1.2**

#### **The institution provides seed money to its teachers for research**

**Response:** 22.65

#### **3.1.2.1 Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
7.14	6.6	3.44	3.53	1.94

<b>File Description</b>	<b>Document</b>
Sanction letters of seed money to the teachers is mandatory	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Audited Income-Expenditure statement highlighting the expenditure towards seed money endorsed by the Finance Officer	<a href="#">View Document</a>

**3.1.3**

**Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years**

**Response:** 6.62

**3.1.3.1 Number of teachers who received national/international fellowship /financial support by various agencies, for advanced studies / research; year-wise during the last five years**

Response: 9

<b>File Description</b>	<b>Document</b>
List of teachers who have received the awards along with nature of award, the awarding agency etc.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

**3.2 Resource Mobilization for Research****3.2.1**

**Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)**

**Response:** 13.13

<b>File Description</b>	<b>Document</b>
List of Extramural funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount	<a href="#">View Document</a>
Institutional data in the prescribed format (data template is merged with 3.2.2)	<a href="#">View Document</a>
Copies of the letters of award for research, endowments, Chairs sponsored by non-government sources	<a href="#">View Document</a>

**3.2.2**

**Number of research projects per teacher funded by government, non-government , industry,**



**corporate houses, international bodies during the last five years**

**Response:** 0.15

**3.2.2.1 Number of research projects funded by government and non-government agencies during the last five years.**

Response: 20

<b>File Description</b>	<b>Document</b>
List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc	<a href="#">View Document</a>
Institutional data in the prescribed format (data template merged with 3.2.1)	<a href="#">View Document</a>

**3.2.3**

**Percentage of teachers recognised as research guides as in the latest completed academic year**

**Response:** 0

**3.2.3.1 Number of teachers recognised as research guides as in the latest completed academic year:**

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.4.2)	<a href="#">View Document</a>

### **3.3 Innovation Ecosystem**

**3.3.1**

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Ideal College of Arts and Sciences(A) has well established Institution's to encourage, inspire and nurture young students by supporting them to work with new ideas while they are in formative years.

ICOAS Provides to conduct more online and offline Classes in parallel to guidelines of APSCHE to develop Innovation and Entrepreneurship culture among faculty and students.

ICOAS has created a facilitative Surroundings for the improvement of Narrative ideas and Seminars, Workshops, and training programs have been to educated the academic Section about the various forms

of intellectual property, such as trademarks , copyrights and patents included in the syllabus

ICOAS provides Extensive support and guidance on Revaluation, research, evaluation. The Initial role of institution is to captivate huge number of faculty and students in various innovation/capitalization related activities such as problem solving, creativity, proof of concept expansion, design thinking, prototype handling and management of startup and guidance to stabilize entrepreneurship ecosystem. The ICOAS performs self activities, celebration activities, to create awareness to the students on the above particulars. This strategic investment innovations generated within the Institution but has also promoted a culture of innovation and entrepreneurship among its partners.

**Research and Development (R&D) Cell:** Research laboratories were established under the supervision of R&D cell to conduct the research by faculty and students. Five departments Botany, Zoology, Physics, Chemistry, Social Sciences are conceded as research centers by Adikavi Nanayya University, Rajamahendravaram. Research committee is constituted with senior faculty members to frame policy guidelines and give directions for the growth and development of research. The Institution has signed MoUs to advice consultancy and research projects

The aim of ICOAS started with an aim to encourage and sustain student innovations from ideation to startup developing entrepreneurial eco system. It constantly conducts events and awareness workshops to students.

ICOAS is carrying out consultancy to promote the creation and transfer of knowledge. The Institution diligently encourages interdisciplinary research collaborations and provides grants and incentives to faculty members and students involved in research projects. These initiatives facilitate the exchange of ideas across different rules, fostering innovation through a integral approach.

The college has facilitated the continuous gain and transfer of knowledge. Collaborative research projects, internships, and industry visits are organized regularly to bridge the gap between academia and industry. This Unity allows students to gain practical insights and hands-on experience while industry partners benefit from fresh perspectives and research. Such collaborations have resulted in the development of innovative solutions that address real-world challenges and have a remarkable societal impact.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.4 Research Publications and Awards

#### 3.4.1

**The Institution ensures implementation of its stated Code of Ethics for research.**

**The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:**

- 1. Inclusion of research ethics in the research methodology course work**
- 2. Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
- 3. Plagiarism check through software**
- 4. Research Advisory Committee**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Copy of the syllabus of the research methodology course work to indicate if research ethics is included	<a href="#">View Document</a>

### **3.4.2**

**Number of candidates registered for Ph.D per teacher during the last five years**

**Response:** 0

**3.4.2.1 Number of candidates registered for Ph.D during the last 5 years:**

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.2.3)	<a href="#">View Document</a>

### **3.4.3**

**Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years**

**Response:** 0.1

**3.4.3.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

**Response:** 13

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

### **3.4.4**

**Number of books and chapters in edited volumes published per teacher during the last five years**

**Response:** 0.04

**3.4.4.1 Total Number of books and chapters in edited volumes published during the last five years**

Response: 6

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4.5****Bibliometrics of the publications during the last five years based on average Citation index in Scopus/ Web of Science**

Response: 0

**3.4.6*****Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the Institution***

Response: 0

**3.5 Consultancy****3.5.1****Revenue generated from consultancy and corporate training during the last five years**

Response: 19

**3.5.1.1 Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
04	05	02	04	04

File Description	Document
Letter from the corporate to whom training was imparted along with the fee paid.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Audited statements of accounts indicating the revenue generated through corporate training/consultancy.	<a href="#">View Document</a>

### 3.6 Extension Activities

#### 3.6.1

**Outcomes of extension activities in the neighbourhood community in terms of impact and sensitizing the students to social issues and holistic development, and awards received if any during the last five years (Showcase at least four case studies to the peer team)**

**Describe the impact of extension activities in sensitising students to social issues and holistic development with four case studies within a maximum of 500 words**

#### **Response:**

NSS Unit of Ideal College of Arts and Sciences, Kakinada, adopted the village Rameswaram. The Adopted village is about three kilometres from the College. The College NSS-Unit conducted several social services programs like Eye Camps, Health Camps, Environment Awareness Programs, Community Service Projects and many which are useful to Society. Extension activities in an adopted village by the college's NSS (National Service Scheme) unit can yield significant outcomes, both in terms of impact on the community and sensitizing students to social issues and holistic development.

#### **Outcomes:**

**Community Development:** NSS activities can lead to tangible Improvements in the adopted village, such as better sanitation, access to clean water, Improved infrastructure, and educational Initiatives.

**Health Awareness:** Health camps and awareness programs can result in improved healthcare practices and awareness in the village, leading to better health outcomes.

**Education Enhancement:** By conducting literacy programs and supporting school activities, NSS can contribute to enhancing educational opportunities for children in the village.

**Empowerment:** NSS initiatives may empower marginalized groups with in the village, such as women, by providing them with skills, knowledge, and resources for economic self-sufficiency.

**Environmental Impact:** Projects focused on environmental conservation and sustainability can lead to a cleaner and greener environment in the adopted village.

**Social Awareness:** Students involved in NSS activities gain first and experience of the social issues faced by the community, enhancing their awareness and understanding of these challenges.

**Empathy and Compassion:** Interacting with villagers and witnessing their struggles can cultivate empathy and compassion among students, making them more socially responsible individuals.

**Leadership and Teamwork:** NSS activities often involves students working together in teams, which fosters leadership skills, teamwork, and effective communication.

**Cultural Sensitivity:** Engaging with diverse communities can help students appreciate cultural differences and develop cultural sensitivity.

**Personal Growth:** Involvement in NSS can contribute to the personal growth of students by building their confidence, problem-solving abilities, and a sense of purpose.

**Long-term Commitment:** Many students who participate in NSS continue to be engaged in social service and community development activities even after graduation.

**Networking:** Students have the opportunity to build connections with community leaders, NGOs, and government agencies, which can be valuable for future career opportunities.

In summary, NSS activities in an adopted village have the potential to bring about positive changes in the community while sensitizing students to social issues and fostering their holistic development. These outcomes contribute to the overall betterment of society and the personal growth of the students involved, and the society they serve.

### 3.6.2

**Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years**

**Response:** 98

**3.6.2.1 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
30	18	12	24	14

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.7 Collaboration

#### 3.7.1

**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years**

**Response:** 95

<b>File Description</b>	<b>Document</b>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for**

- 1. teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- 2. ICT – enabled facilities such as smart class, LMS etc.**
- 3. Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc.**

#### **Response:**

The Ideal College of Arts & Sciences (A), located in Kakinada, prides itself on its comprehensive infrastructure and facilities designed to support various aspects of academic, cultural, and physical development. Here's an in-depth look at these facilities:

#### **1. Teaching-Learning Facilities:**

The college ensures that it meets the standards set by the University and UGC for both undergraduate (UG) and postgraduate (PG) courses. This includes:

- Adequate classrooms and laboratories equipped with necessary resources.
- A dedicated Computer Centre to support technological needs.
- Specialized laboratories for B.Sc courses and English Language studies.
- Individual computers with internet access for departments, facilitating research and academic work.

#### **2. ICT-Enabled Facilities:**

The institution integrates Information and Communication Technology (ICT) into its educational framework, offering:

- Smart classrooms to enhance teaching methodologies.
- A Learning Management System (LMS) for efficient content delivery and student engagement.
- Wi-Fi connectivity throughout the campus, including the administrative office, facilitating online transactions and communication.

#### **3. Facilities for Cultural and Sports Activities:**

The college recognizes the importance of extracurricular activities and provides ample facilities for cultural and sports pursuits:



- Distinctive sports facilities utilized by various entities, including District Sports Authorities, Government, and Youth Sports activities.
- Multiple courts and fields for indoor and outdoor games, catering to a wide range of interests such as volleyball, basketball, handball, and more.
- Dedicated spaces for traditional Indian sports like kabaddi, kho-kho, and cricket.
- Indoor facilities like a table tennis hall equipped with lighting, promoting recreational activities.
- A 200-meter running track for athletics.

#### 4. Fitness Equipment:

To promote physical well-being, the college offers:

- A spacious Yoga Hall measuring 30 x 60 feet, providing an ideal environment for yoga activities.
- A Gymnasium Hall spanning 15 x 10 feet and equipped with six stations, catering to fitness enthusiasts.

#### 5. Cultural Facilities:

For artistic expression and cultural events, the college provides:

An open-air theatre equipped with a public address system and lighting, serving as a venue for various cultural activities and performances.

Ideal College of Arts & Sciences (A) in Kakinada demonstrates a commitment to providing a well-rounded educational experience. With its comprehensive infrastructure and facilities, the college aims to nurture students academically, culturally, and physically, ensuring their holistic development and success in various spheres of life.

#### 4.1.2

##### Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years

**Response:** 36.32

##### 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
146.05	234.95	122.02	320.94	124.89

File Description	Document
Institutional data in the prescribed format (data template is merged with 4.2.2 and 4.4.1)	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

**Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

#### Response:

The Learning Resource Centre aims to contribute information services and access to hand lists, and full-text digital and printed assets to support the informational needs of the institution in a proper and comfortable environment.

In the main college campus of Ideal College of Arts and Sciences, Kakinada, a separate library is established for us students with working hours from 7:00 AM to 7:00 PM the several departments of degree courses and PG courses have their own Department libraries with one faculty member as in charge of their library.

It consists of double-decker iron racks with books arranged subject-wise and number-wise. Display boards are also arranged to guide the users. There are a total of 38930 books including Reference Books, Textbooks, book bank books, 44 Journals and Magazines. The library also has study materials for competitive examinations like civil services, public service, commission examination and NET. SLET, AUCET, ED, CET, EAMCET, ICET, APPSC, RRB, S.S.C etc.

There are 21 palm leaf scripts and 97 rare books. It was not possible for the college to get the details like name of author, publisher, year of publishing and so on. But the names of the books are deciphered with the help of the scholars. The Library comprises 7 sections namely lending, circulation, reading, and reference. bibliography and digital library sections.

#### Library Facilities:

- Library is a fully automated online public access catalogue (OPAC) provided to search for information through the Author. Subject. Title, ISBN, Keywords, etc. to know the status or availability of the book and check user holdings, request for reservations, etc.
- 10 computers are provided to access the e-resources E- Shodh sindhu, swayam NDL and DEL-NET.

- UG Library has having e-resources Hub with Wi-Fi connectivity and Separate Access for staff.
- In-house/remote access to e-resources: the library provides facility of in-house and remote access to the e-resources for the benefit of users.
- Know your Library: An orientation program for the fresher's to enable easy access and quick information.
- The updated list of E-Resources Digital resources/Databases is made available online and offline. Alert on competitive exams.
- Book Bank facility for SC/ST and economically backward classes

**The following facilities are available with the Library Resource Centre:**

- LAN, Internet facility
- Journals Magazines Archive facility
- Wi-Fi facility
- Webpage facility
- Orientation facility
- Digital Library facility
- Online database access facility
- DEL NET E-Resources
- Manuscripts
- Reprography

S.No	S/Package/Database/N/Professional Body	Resources	Access URL
1	INFLIBNET(N-LIST Program)	E-Books & E-Journals	N-List
2	DELNET(Developing Library Network)	Union Catalogue of Books, Periodicals, CD-ROM Databases, Database of Indian Specialists, Database of Periodical Articles, Union List of Video Recordings, Urdu Manuscripts' Database, Database Of Thesis & Dissertations Etc..	DELNET
3	National Digital Library of India	Virtual repository of learning resources developed, operated and maintained from IIT Kharagpur.	NDIL

**SCAN and LEARN:**

In addition to the above services some of the facilities such subscribed E-Journals, University Old question papers, Pdf E-Books, GPAT & IELTS materials, biography e-books, motivational e-books, and also avail accessed by scan the QR codes for convenient learning. QR code posters are also displayed on the institute notice boards for the benefit of students and staff of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**4.2.2**

**Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years**

**Response:** 9.7

**4.2.2.1 Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
69.74	61.82	30.225	56.63	35.11

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.4.1)	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted)	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1**

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

**Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words**

**Response:**

Ideal College of Arts & Sciences (A), Kakinada, prides itself on its commitment to providing cutting-edge IT facilities to enhance the learning experience for its students. The institution regularly updates its

IT infrastructure, with a focus on creating a futuristic environment for optimal resource utilization.

### **IT Infrastructure:**

- The college boasts a Wi-Fi-enabled campus, encouraging both students and faculty members to make the most of e-learning resources.
- Computer laboratories have been relocated to a new facility, bringing them under one roof with state-of-the-art facilities and an impressive ambiance.
- The total number of connected systems is 381, employing a star topology with Jio fiber cabling and CAT 6, offering a high-speed 1GBPS LAN.
- Each department has individual and isolated bandwidth for Wi-Fi, facilitating seamless connectivity.
- College mail IDs are provided for effective communication.
- Smart classes are implemented in every department, enhancing the learning experience.

### **Internet and Connectivity:**

- The college is equipped with an Excel leased line with a speed of 50 MBPS.
- The backbone of the entire campus is an Optical Fibre Cable (OFC) with a speed of 1GBPS.
- CC camera surveillance is implemented at the entrance of the college with two cameras.

### **Computing Facilities:**

- The college has its own network infrastructure, following D-Link certification for laboratories and D-Link infrastructure for internet facilities, including LAN and WAN.
- Various online platforms, such as ECAP for academic administration, MOODLE for learning resources, and EZ Library for 24x7 access to library content, contribute to an enriched teaching and learning experience.

### **Server and Software Details:**

- One physical server is employed, hosting no server applications.
- A total of four system software and six application software are utilized, including MS Office 2007, Windows 2010, Adobe Reader, Win zip, DLM (Digital Language Lab), Prezi (Presentation Software), CAD (Computer Aided Design), and others.

Ideal College of Arts & Sciences (A) demonstrates a commitment to staying technologically current and providing a conducive learning environment for its students through its robust IT infrastructure and facilities.

## **4.3.2**

### **Student - Computer ratio (Data for the latest completed academic year)**

**Response:** 4.97

#### **4.3.2.1 Number of computers available for students' usage during the latest completed academic**

**year:**

Response: 388

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>

### 4.3.3

#### **Institution has dedicated audio visual centre, mixing equipment, editing facility, media studio, lecture capturing system(LCS) and related hardware and software for e-content development**

**Response:**

Ideal College of Arts & Sciences (A) in Kakinada is at the forefront of integrating technology into education, offering state-of-the-art facilities to support e-content development. These facilities are instrumental in enhancing the learning experience, enabling students and faculty to create engaging and interactive educational materials. Let's delve into each component of the college's e-content development infrastructure:

The dedicated audio-visual center serves as the hub for multimedia content creation and dissemination. Equipped with cutting-edge projection systems, high-definition displays, and surround sound audio, this center provides an immersive environment for presentations, lectures, and interactive learning experiences. Students can showcase their projects, participate in virtual simulations, and engage with digital resources to deepen their understanding of course material.

Complementing the audio-visual center is a suite of mixing equipment tailored for audio production. From live sound reinforcement to studio recording sessions, students have access to professional-grade mixing consoles, microphones, and signal processors. Whether creating podcasts, music compositions, or soundtracks for multimedia projects, learners can refine their audio production skills in a collaborative and supportive environment.

The editing facility offers a creative workspace for refining multimedia content across various formats. Equipped with powerful computers, industry-standard software suites, and high-resolution displays, students can unleash their creativity in video editing, graphic design, and animation. From storyboard conceptualization to final rendering, this facility empowers learners to express their ideas with precision and flair.

A dedicated media studio provides a versatile platform for hands-on production and experimentation. Equipped with professional lighting rigs, green screens, and a range of camera equipment, students can explore the art of visual storytelling through photography and videography. Whether capturing live events, conducting interviews, or shooting promotional videos, this studio fosters a culture of creativity and innovation.

The implementation of a lecture capturing system (LCS) revolutionizes the way educational content is delivered and consumed. Through the integration of cameras, microphones, and screen capture software,

instructors can record their lectures and presentations for on-demand access by students. This flexible learning solution accommodates diverse learning styles and preferences, allowing learners to review course material at their own pace and convenience.

In addition to hardware infrastructure, the college provides comprehensive hardware and software resources to support e-content development. From digital cameras and audio interfaces to industry-standard software suites for video editing, graphic design, and animation, students have access to the tools they need to bring their creative visions to life. Moreover, dedicated technical support staff are available to assist learners in mastering these tools and overcoming technical challenges.

Ideal College of Arts & Sciences (A) in Kakinada is committed to providing students with a cutting-edge e-content development infrastructure. By investing in state-of-the-art facilities, comprehensive resources, and expert support services, the college empowers learners to create, collaborate, and innovate in the digital age. Through hands-on experience and creative exploration, students emerge as skilled multimedia professionals ready to make a positive impact in their chosen fields.

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

**Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years**

**Response:** 36

*4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)*

2022-23	2021-22	2020-21	2019-20	2018-19
368.07	213.69	92.83	133.96	132.15

##### **File Description**

##### **Document**

Institutional data in the prescribed format (data template merged with 4.1.2 and 4.2.2)

[View Document](#)

Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of physical facilities and academic support facilities should be clearly highlighted)

[View Document](#)

##### 4.4.2

**There are established systems and procedures for maintaining and utilizing physical and academic support facilities – laboratory, library, sports complex, computers, classrooms etc.**

**Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities within a maximum of 500 words**

**Response:**

Ideal College of Arts & Sciences (A) in Kakinada has implemented a comprehensive system for maintaining and utilizing its physical and academic support facilities, overseen by three specialized committees: Infrastructure Maintenance, Academic Activities, and Sports. These committees are tasked with ensuring the effective management and utilization of facilities across various domains.

**Infrastructure Maintenance Committee:**

- Headed by the principal and comprising two senior lecturers, this committee is responsible for assessing and addressing maintenance needs related to buildings, electrical equipment, computers, laboratories, and heavy equipment.
- A budget is prepared for necessary expenditures and submitted to the management for approval.
- Maintenance work is scheduled to be completed by January each year to maximize infrastructure utilization.
- Classrooms and laboratories are allocated to departments, and lab assistants are appointed to facilitate operations.

**Academic Activities Committee:**

- Led by the principal with the IQAC coordinator as convener and three senior lecturers as members, this committee oversees academic planning and execution.
- It develops action plans and conducts staff meetings to review academic activities across departments.
- The committee designs co-curricular and extracurricular activities and coordinates autonomous initiatives such as workshops and seminars.
- Additionally, it manages structural bodies like the Board of Studies (BOS) and the Academic Council.

**Sports Board:**

- Chaired by the principal and including a management representative, this board is convened by the physical director.
- It allocates budgets for sports-related expenses, including equipment purchases, court maintenance, and event organization.
- The board promotes student participation in district, university, and state-level sports events.
- Incentives and support are provided to winners and exceptional sports achievers.
- These committees operate within clearly defined roles and responsibilities to ensure the efficient management of facilities and the promotion of academic and extracurricular activities. By maintaining regular communication and coordination, they facilitate a holistic approach to facility management and utilization, enhancing the overall educational experience for students and faculty alike.



The college's commitment to maintaining and utilizing its physical and academic support facilities is evident through the establishment of these committees and their adherence to structured procedures. This systematic approach not only ensures the smooth functioning of facilities but also fosters a conducive environment for learning, research, and extracurricular engagement.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

**Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 69.68

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1497	1587	1417	1124	716

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

#### 5.1.2

**Efforts taken by the institution to provide career counselling including e-counselling and guidance for competitive examinations during the last five years**

**Response:**

Career counselling and guidance plays a vital role in assisting students and job seekers in finding suitable employment opportunities and making informed career decisions. Ideal College of Arts and Sciences(A) is known for its commitment to holistic education, dedicated to providing Career counselling and guidance to students. Over the past five years, the organization has made significant efforts to provide effective career counselling and guidance for competitive examinations.

**Career Guidance & Placement Cell:** Recognizing the importance of career counselling, the college has set up a “Career Guidance & Placement Cell” to provide guidance to the students. The Career Guidance & Placement Cell is committed to helping our students succeed in their chosen careers by providing the necessary guidance, resources and opportunities. The Career Guidance & Placement Cell offers one-on-one career counselling sessions where students can discuss their interests, strengths and career aspirations with experienced counsellors. These sessions are aimed at helping students gain clarity about their career

goals. We organize job fairs and recruitment drives on campus, inviting reputed companies from various industries to interact with our students directly. These events provide valuable networking opportunities and real job prospects. Besides, the cell organizes various awareness programmes regarding competitive examinations like Civil Services, Group-I, Group-II, Bank exams, SSC etc. and also Higher education such as PG CET, AP ICET, AP PECET, CAT etc. through external agencies. Renowned experts are invited to share their insights and experiences to provide valuable guidance and motivation to the students.

**Alumni Interaction and Mentorship Programs:** Alumni Interaction and Mentorship programs are crucial components of our Career Guidance & Placement Cell. We regularly share the success stories of our alumni who have achieved significant milestones in their careers. These stories serve as inspiration and motivation for our current students. Alumni often participate in career fairs hosted by our college, where they represent their organizations and provide information about job openings and career prospects. The Alumni Interaction and Mentorship programs strengthen the bond between current students and Alumni, creating a supportive ecosystem where knowledge is shared, networks are built, and career aspirations are realized. We believe that the guidance provided by our Alumni community play a vital role in shaping the future success of our students.

**Career Development Activities:** Career development activities are essential for students at all stages of their careers. The Career Guidance & Placement Cell conducts regular sessions, group workshops and seminars to assist students in crafting effective resumes, preparing for interviews and enhancing their overall employability. The cells facilitate internship placements with local companies to enable students to gain practical experience in their chosen fields. These programs cover technical skills, soft skills and leadership development. By organizing these awareness programs and collaborating with external agencies, our Career Guidance & Placement Cell aims to empower students with the knowledge and support they need to excel in competitive examinations and higher education pursuits.

### 5.1.3

**Following capacity development and skills enhancement activities are organised for improving students' capability**

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)**
- 4. Awareness of trends in technology**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report with photographs on programmes conducted for awareness of trends in technology	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

**5.1.4**

**The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1**

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 81.41

**5.2.1.1 Number of outgoing students placed and progressed to higher education during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
634	530	425	416	403

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.2.2**

**Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years**

(eg: NET/SLET/ Civil Services/State government examinations etc.)

**Response:** 1.01

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/Civil Services/State government examinations etc.) year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
16	4	3	6	1

File Description	Document
List of students qualified year wise with details of examination and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years**

**Response:** 95

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
48	29	0	18	0

File Description	Document
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

### 5.3.2

#### **Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.**

#### **Describe the Student Council activity and students' role in academic & administrative bodies within a maximum of 500 words**

#### **Response:**

The Ideal College of Arts and Sciences (Autonomous) Kakinada, a privately managed institution of higher education, has implemented a system of Student council with nominated members known as 'Class Representatives' (CRs) to encourage student participation in administration and foster democratic values and leadership skills. Typically, one male and one female CR are selected from each class, chosen unanimously by their peers. They utilize a WhatsApp group for effective communication and coordination.

#### **Over the past five years, the CRs have been engaged in various activities:**

- Participating in the student council and various academic and administrative bodies and committees, gaining valuable experience in conducting meetings, decision-making, and organizational management.
- Playing a pivotal role in planning college events such as rallies, awareness campaigns, Fresher's Day, Independence Day, and Teachers' Day celebrations. They manage event logistics, host guests, and oversee the entire process independently.
- Assisting the administration in organizing events like Blood Donation Camps, Campus Recruitment Drives, and Fundraising initiatives.
- Representing student opinions on various committees and Boards of Study, influencing syllabi, examination patterns, academic calendars, and disciplinary matters.
- Undertaking responsibilities for maintaining campus discipline, cleanliness, and environmental sustainability. They propose ideas, address concerns, and provide feedback to the administration democratically.
- Under the guidance of teachers and the Principal, acquiring administrative skills, civic responsibility, leadership qualities, problem-solving abilities, and teamwork.

#### **The achievements of the CRs in the college include:**

- Active involvement in major decisions regarding academic and college development activities.
- Advocating for student issues to the administration.
- Collaborating with various committees to plan and organize cultural events, guest lectures, seminars, conferences, workshops, national festivals, and community service activities such as rallies and village adoption.
- Assisting proctors/mentors in student monitoring and counseling, bridging the gap between faculty, students, and administration.
- Supporting faculty in implementing student-centric strategies such as student seminars and group discussions.
- Encouraging peer involvement in initiatives like 'Swachh Bharat' and 'Vanam Manam'.

In summary, the CRs play a crucial role in the college's governance and development, contributing significantly to its academic and extracurricular activities while nurturing a sense of responsibility and leadership among students.

### 5.3.3

**The institution conducts / organizes following activities:**

- 1.Sports competitions/events**
- 2.Cultural competitions/events**
- 3.Technical fest/Academic fest**
- 4.Any other events through Active clubs and forums**

**Response:** A. All four of the above

<b>File Description</b>	<b>Document</b>
Report on Sports, Cultural competitions/events, Technical/academic fests, Any other events through active clubs and forums along with photographs appropriately dated and captioned (whichever is applicable)	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:**

**Response:** 26.31

**5.4.1.1 Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:**

2022-23	2021-22	2020-21	2019-20	2018-19
5.26	5.48	5.18	5.25	5.14

<b>File Description</b>	<b>Document</b>
List of alumnus/alumni with the amount contributed year-wise	<a href="#">View Document</a>
Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/Finance Officer	<a href="#">View Document</a>

#### 5.4.2

#### **Alumni contributes and engages significantly to the development of institution through academic and other support system**

**Describe the alumni contributions and engagements within a maximum of 500 words**

#### **Response:**

Alumni contribute and engage significantly in the development of institutions through academic and other support systems. Their valuable input and involvement help in shape the curriculum, programs, and services offered by the institution. Ideal college of Arts & Sciences(A), Kakinada, has a very vibrant alumni registered body named “**Ideal college former student’s Association**” with representatives of the earlier batches of 1980-1990 students of the college who were in good standing in the society and with representatives of later batches. The alumni of the institution are in various positions of government and non-government sectors such as District collectors, High court Judges, Lawyers, MLA’s, Professors, Police men, Army etc., what not in every field.

#### **Objectives of Alumni Association:**

The Alumni Association has four main objectives in their constitution.

- To meet old students periodically with their families if possible and relish fond memories of their college days.
- Continuous surveillance of the development of the college both academically and in terms of infrastructure by being members of all study boards of the college to follow the progress of the college.
- Participating in the feedback of college affairs and giving suggestions and encouragement to the management of the college
- Contributing to infrastructure development and promoting talent through conducting scholarship examinations and other means.

Alumni are committed to the development of the college and encouragement to current students. Regular cultural academic and sports competitions are organized by alumni. Alumni keep in touch with the organization through regular meetings with the Secretary and Correspondent and the Principal.

#### **Financial support for Academic and Infrastructure Development:**

The Alumni is very active and conscious of the College development and progress. The financial support



provided by alumni is also a crucial aspect of their engagement. There is an Alumni Scholarship which is for merit students who secured merit in Alumni scholarship examination. All the final year Degree students are eligible for participate in the examination. Cash prizes will be awarded to one student from each program of B.A., B.Sc., B.Com. in the College Annual day Event. Alumni donated amount directly and indirectly to the College for development of infrastructure such as a highly configured computer donated by Alumni to the Institution which is utilised in Internal quality assurance cell.

**Role of Alumni in Environment Protection:**

Alumni of the institution are very active in the environmental promotion programs of the Institution. The alumni members donated plants and conducted plantation programs in the college to create awareness among the student on environmental protection. Most of the trees in the campus are donated by Alumni of the institution.

**Golden Jubilee celebrations by Alumni Association:**

Alumni celebrated 50 years of golden jubilee celebrations in the month of April, 2023. Thousands of alumni with their families participated in the event. The alumni from the 1980s to 2022 participated actively in the event. One complete day they enjoyed and announced financial support to the development of the Institution. In the event Alumni donated amount for scholarships to the present merit students.

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

**The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.**

#### Response:

Ideal College of Arts & Sciences (A), Kakinada, stands as a beacon of educational excellence with its vision and mission deeply ingrained in every aspect of institutional governance and leadership. The institution's founders envisioned creating a higher education model that embraces universal harmony, physical well-being, metaphysical discipline, and homogeneous integration. This vision culminates in the creation of empowered, socially committed individuals who uphold the values of the Constitution of India and contribute meaningfully to society.

The institution's mission is multifaceted, aiming to instill in students the spirit of social commitment, democracy, and honesty. The goal is to equip students with the skills and knowledge necessary for leading dignified lives while fostering a deep appreciation for India's heritage and national unity. The emphasis on integrated knowledge acquisition and value-based education underscores the institution's commitment to holistic development.

Leadership within the institution is guided by a threefold concept rooted in human resources, a harmonious life across social classes, and the transmission of humane values through languages. The institution recognizes the diversity within its student community, encompassing individuals from oppressed classes, impoverished backgrounds, various occupations, and different social strata. This inclusivity extends to gender, physical ability, and tribal representation, creating a rich and varied student body.

The faculty, drawn from diverse backgrounds, share a common commitment to shaping students into responsible citizens who respect the Constitution, understand democratic principles, and lead happy and dignified lives. The institution's dedication to producing well-rounded individuals is reflected in its step-by-step action plan, transitioning from undergraduate to postgraduate courses while adhering to quality parameters. The support from the University Grants Commission (UGC) further enables the development of necessary infrastructure, libraries, and faculty resources.

The institution's autonomy as a Third-cycle institution and accreditation by the National Assessment and Accreditation Council (NAAC) underscores its commitment to academic excellence and quality assurance. The implementation of the National Education Policy (NEP) is evident in the institution's approach to curriculum design, faculty development, and overall educational practices.

Decentralization and active participation in institutional governance are integral components of the institution's success. The leadership's commitment to a harmonious life, irrespective of diverse beliefs and ways of life, is reflected in the inclusive representation of students and faculty. The college takes

pride in its achievements, producing cultural luminaries across various fields, including administrators, legal experts, economists, professionals, artists, musicians, and politicians.

In conclusion, Ideal College of Arts & Sciences (A), Kakinada, serves as an exemplary institution where the vision and mission are not mere statements but guiding principles deeply embedded in every facet of its existence. The institution's commitment to diversity, inclusivity, and holistic education ensures that it continues to play a vital role in shaping the future citizens of India.

## 6.2 Strategy Development and Deployment

### 6.2.1

**The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc**

#### **Response:**

The Ideal College of Arts & Sciences (A) stands as a paragon of effective institutional management, as evidenced by its meticulously designed perspective plan and efficient operational mechanisms across various domains such as admissions, curriculum development, teaching and learning, examination and evaluation, research and innovation, infrastructure and library resources, staff management, industry interface, and recruitment.

Admissions are seamlessly facilitated through an online mode as prescribed by the OAMDC, ensuring accessibility and convenience for prospective students. The institution adopts the Choice Based Credit System (CBCS) for all programs, aligning with UGC guidelines. Regular updates to syllabi and the incorporation of inputs from the University Academic Executive and foreign faculty ensure the curriculum remains dynamic and relevant to industry needs. Furthermore, the institution encourages research-based projects across various disciplines to address state and national requirements.

Innovative teaching methods are embraced, utilizing IT tools like laptops and LCD projectors for interactive learning experiences. Internet access is provided across science departments and libraries, facilitating research and study. The college emphasizes active student participation through seminars, group discussions, unit tests, and project guidance by relevant faculty members. Additionally, educational and industrial tours and intercollegiate competitions are organized to enrich the learning experience.

Examination and evaluation practices adhere strictly to university regulations, with faculty involvement in paper setting and evaluation to ensure fairness and transparency. The institution's research board fosters a culture of continuous research and development, motivating faculty to engage in accredited research and supervise M.Phil. & Ph.D. degrees. Moreover, faculty members are encouraged to serve as resource persons at events organized by other institutions.

Infrastructure and library resources are robust, with well-equipped facilities including classrooms, laboratories, seminar halls, ICT classrooms, and a comprehensive library with computerized systems for

efficient management. The institution prioritizes staff development, sponsoring faculty to attend seminars, conferences, and workshops, and implementing welfare schemes for their education and advancement. A mentoring and counseling system is in place to support student academic performance and well-being.

Industry interface is actively promoted through collaborations, guest lectures, internships, and field trips, fostering practical exposure and industry-relevant skills among students. The institution's alumni portal serves as a platform for networking and professional growth, with alumni actively engaged in institutional governance through the IQAC and BOS.

Recruitment processes are conducted with transparency and meritocracy, adhering to established protocols and ensuring stakeholder involvement. Service rules and regulations govern staff conduct, emphasizing accountability, professionalism, and student-centric values.

Ideal College of Arts & Sciences (A) exemplifies effective institutional functioning through its comprehensive perspective plan and efficient operational bodies. With a focus on academic excellence, innovation, and stakeholder engagement, the institution prepares students to excel in a dynamic and competitive global environment.

## 6.2.2

**Institution implements e-governance in its operations. e-governance is implemented covering the following areas of operations:**

- 1. Administration including complaint management**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examinations**

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Ideal College of Arts & Sciences (A) in Kakinada stands out as an exemplary institution with a comprehensive approach to staff management, fostering a conducive environment for professional growth and well-being. Central to its operational framework are three pillars: a robust performance appraisal system, effective welfare measures for both teaching and non-teaching staff, and avenues for career development and progression.

The institution's performance appraisal system serves as a cornerstone for capacity building among its staff members. Through a meticulous process, teaching staff are provided with self-performance appraisal forms covering various dimensions critical to their roles and contributions. These dimensions include Teaching, Learning, and Evaluation Related Activities, Professional Development, Co-curricular and Extension Activities, Research and Academic Contributions, result analysis, residential information, and social activities, among others. By encapsulating diverse facets of professional responsibilities, this holistic appraisal form enables a comprehensive evaluation of each staff member's performance.

Following the submission of self-appraisal forms, the institution's management undertakes a thorough analysis to identify strengths and areas for improvement. This analysis serves as a basis for crafting tailored interventions aimed at uplifting individual performances. Whether through targeted training programs, mentorship initiatives, or personalized development plans, the institution ensures that staff members receive the support they need to excel in their roles. By aligning performance enhancement measures with the specific needs and aspirations of staff members, the institution maximizes the effectiveness of its capacity-building efforts.

In addition to that the institution places a strong emphasis on the welfare of its staff members. Recognizing the importance of a supportive work environment in fostering productivity and morale, the institution implements effective welfare measures for both teaching and non-teaching staff. These measures encompass a wide range of initiatives, including health benefits, financial assistance programs, counselling services, and recreational activities. By attending to the holistic well-being of staff members, the institution nurtures a culture of care and support, promoting employee satisfaction and retention.

The institute is committed to providing ample avenues for career development and progression. Recognizing that professional growth is integral to staff motivation and engagement, the institution invests in initiatives designed to empower staff members to reach their full potential. This includes access to ongoing training and development opportunities, mentorship programs, participation in conferences and workshops, and avenues for vertical and lateral career progression within the institution.

The Institution offers various welfare measures, including financial assistance for professional development, medical assistance, group insurance, staff picnics, EPF for non-teaching staff, support for faculty participation in events, excellent physical facilities, timely salary payments, sports and recreation activities, and provisions for employing family members of staff.

Ideal College of Arts & Sciences (A) in Kakinada sets a benchmark for excellence in staff management through its robust performance appraisal system, effective welfare measures, and commitment to career development and progression. By prioritizing the professional growth and well-being of its staff members, the institution not only ensures organizational success but also fosters a culture of empowerment, innovation, and excellence.

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 33.06

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
19	29	12	24	36

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies	<a href="#">View Document</a>

**6.3.3**

**Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years**

**Response:** 100

**6.3.3.1 Total number of teachers who have undergone online/ face-to-face Faculty Development Programmes (FDP)/ Management Development Programs (MDP) during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
85	81	70	64	63

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

#### **Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources**

**Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words**

#### **Response:**

Ideal College of Arts and Sciences (A), located in Kakinada, has established a robust system for mobilizing funds and ensuring their optimal utilization to benefit students across various academic and extracurricular domains. The institution adopts a structured approach towards resource mobilization and budget allocation, focusing on academic enhancement, infrastructure development, research, and student welfare activities.

The primary sources of income for the institution include tuition fees, hostel and mess fees, bus fees, and other sources such as interest on financial deposits, government grants, and miscellaneous income. At the commencement of each financial year, a comprehensive budget is formulated to address the diverse needs of academic departments and other institutional requirements. This budgeting process involves the preparation of departmental budgets by respective committees, which are then consolidated into an institutional budget for approval by the finance committee and subsequent sanction by the college governing body.

The institution's resource mobilization policy encompasses various aspects of expenditure, including construction and maintenance of buildings, enhancement of academic infrastructure, procurement of library resources, organization of academic events, and support for extracurricular activities. Funds are allocated for the construction of new buildings and the expansion of existing infrastructure, ensuring adequate facilities for classrooms, laboratories, and IT resources to facilitate effective teaching and learning. Additionally, investments are made in library resources, guest lectures, faculty development programs, and workshops to enrich the academic experience.

Extracurricular activities, including sports, games, and cultural events, are also given due importance, with the institution providing financial assistance and support materials to students participating at various levels of competition. Furthermore, seed funding is allocated to faculty members for research initiatives, fostering a culture of research and innovation within the college.

Apart from financial grants received from external agencies, the management extends support in setting

up laboratories, acquiring equipment, and establishing computing facilities as per the requirements of different departments. The finance committee plays a pivotal role in assessing expenditure needs across various areas and formulating a budget that reflects equitable allocation of funds for optimal utilization.

Ideal College of Arts and Sciences (A) demonstrates a strategic approach towards resource mobilization and utilization, ensuring that funds are effectively allocated to enhance academic excellence, infrastructure development, research endeavours, and overall student welfare initiatives. Through prudent financial management and strategic planning, the institution continues to uphold its commitment to providing a conducive learning environment and holistic development opportunities for its students and faculty members.

#### 6.4.2

**Funds / Grants received from government bodies, non-government bodies, and philanthropists during the last five years (not covered in Criterion III and V)**

**Response:** 32.76

**6.4.2.1 Total Grants received from government/non-government bodies, philanthropists year wise during last five years (not covered in Criterion III and V) (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	16.54	16.22

#### File Description

#### Document

Institutional data in the prescribed format (data template)

[View Document](#)

#### 6.4.3

**Institution regularly conducts internal and external financial audits regularly**

**Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words**

**Response:**

Ideal College of Arts and Sciences(A) is one of the leading colleges located in Kakinada, East Godavari District, Andhra Pradesh, India. The Institution conducts both internal and External financial transactions regularly to ensure financial compliance. The Institute uses a mechanism for internal and External Financial Audits.



Internal audit is conducted half yearly by the internal financial committee of the institution and an External audit is conducted once in every year by an external agency.

A finance committee is constituted as an advisory body on all matters concerned with the finances of the college. The committee thoroughly verifies the income and expenditure and the compliance report of the internal audit is submitted to the management of the institution through the Principal.

The Budget takes into consideration the following.

1. Maintenance and construction of buildings, campus development.
2. The salary for teaching and non – teaching staff.
3. Sponsoring faculty members for seminars, workshops and conferences.
4. Purchase of Equipment for Laboratories.
5. Payment of Internet & Electricity bills.
6. Purchase of books and subscriptions of journals in the library.
7. Conducting various college functions such as Annual function, sports day, freshers & Farewell parties, tech fest, Alumni Association meetings etc.

**Process of the Internal Audit:** All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under heads are thoroughly checked by verifying the bills and vouchers. If any miscalculation is found, the same is brought to the notice of the principal. The same process has been followed for the last five years.

**Process of External Audit:** The external audit is conducted is by the certifies chartered accountant who is duty appointed by the college governing body. The accounts of the college are audited by the Chartered accountant regularly as per the government rules. The auditor verifies that all payments are duty-authorized after the audit, and the report is sent to the management for review.

Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not face any major audit objections during the preceding years.

In conclusion, Ideal College of Arts & Sciences regular internal and external financial audits demonstrate the institution's commitment to maintaining financial transparency & good governance practices. The audits help to identify any financial risks and provide recommendations for improvement. Through the audits, the institution can maintain its reputation, attract stakeholders and operate in a financially sustainable manner.

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC)/ Internal Quality Assurance System (IQAS) has contributed significantly for institutionalizing the quality assurance strategies and processes, by constantly reviewing the teaching-learning process, structures & methodologies of operations and learning outcomes, at periodic intervals**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –**

- **Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)**
- **Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

**Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words**

**Response:**

Ideal College of Arts and Sciences (A), Kakinada, has demonstrated a commitment to continuous improvement in the quality of education through various practices institutionalized as a result of IQAC initiatives over the preceding five years.

### **1. Curriculum Enhancement and Local Relevance:**

One of the key practices implemented by the IQAC is the regular review and enhancement of the curriculum to ensure its relevance to local needs and industry requirements. Through active participation in both internal and external study committees, the institution has successfully incorporated 10 to 20% of locally tailored content into various sections of the curriculum. This initiative ensures that the education provided aligns with the specific needs and challenges of the community. Furthermore, the IQAC has utilized tools such as academic calendars, innovative examination methods, and diverse assessment strategies like student presentations, projects, quizzes, seminars, and field trips to continually enhance the quality of education.

This practice not only fosters a dynamic and responsive educational environment but also promotes engagement with local stakeholders. By adapting the curriculum to address regional requirements, Ideal College has strengthened its connection with the community and enhanced the employability of its graduates.

### **2. Strengthening Research Culture and Collaborations:**

The IQAC has played a pivotal role in fostering a research-oriented culture within the institution. The provision of seed money to support research activities has resulted in the publication of numerous research papers and patents. The establishment of nine ongoing PhD programs reflects the institution's commitment to advancing knowledge and contributing to academic scholarship.

Additionally, Ideal College has actively pursued collaborations and Memoranda of Understanding (MOUs) with over a hundred institutions and industries in India. These collaborations provide opportunities for internships, on-the-job training, joint research, and student and faculty exchange programs. This not only enriches the academic experience but also prepares students for real-world challenges by exposing them to industry practices.

By institutionalizing a culture of research and forging partnerships with external entities, Ideal College has not only elevated its academic standing but has also created a conducive environment for holistic

learning and skill development.

In summary, the Ideal College of Arts and Sciences (A), Kakinada, has made significant strides in improving the quality of education over the past five years through the institutionalization of practices initiated by the IQAC. The emphasis on curriculum enhancement and local relevance, coupled with a commitment to research and collaborations, has contributed to the institution's continuous growth and development. These practices underscore the college's dedication to providing a holistic and globally competitive education to its students.

### 6.5.2

**The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each.**

**Response:**

The Institutional Quality Assurance Cell (IQAC) of Ideal College of Arts & Sciences (A), Kakinada, plays a pivotal role in reviewing and implementing teaching-learning reforms to enhance the educational experience and outcomes for students. Here are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC:

**Curriculum Design and Syllabus Modification:**

The IQAC at Ideal College of Arts & Sciences actively involves student representatives in discussions regarding curriculum design and syllabus modifications. During periodic internal reviews, student representatives participate in meetings of structural bodies and committees, including the academic council. In these meetings, students provide valuable input on the relevance of topics and the need for introducing new subjects based on local relevance and emerging trends.

Through collaborative discussions, student representatives advocate for the inclusion of value-based content and the addition of new subjects to the existing curriculum. They bring forth suggestions and insights gathered from their peers, reflecting the evolving needs and interests of the student body. By actively engaging students in the curriculum design process, the college ensures that the academic programs align with the expectations and aspirations of the learners.

Moreover, the IQAC encourages student feedback on existing course outcomes and program outcomes. By soliciting opinions and suggestions from students, the institution gains valuable insights into the effectiveness of the teaching-learning process. Regular feedback mechanisms enable continuous improvement, allowing the college to address any shortcomings and enhance the overall quality of education.

**Implementation of Innovative Teaching Methodologies:**

In addition to curriculum design, the IQAC at Ideal College of Arts & Sciences facilitates the implementation of innovative teaching methodologies aimed at enhancing student engagement and learning outcomes. Through periodic reviews, the IQAC identifies areas for improvement in the teaching-learning process and explores strategies to address them effectively.

The IQAC encourages faculty members to adopt pedagogical approaches that promote active learning, critical thinking, and problem-solving skills among students. This may involve incorporating technology-enhanced learning tools, project-based assignments, collaborative learning activities, and experiential learning opportunities into the curriculum.

Furthermore, the IQAC supports faculty development initiatives to equip educators with the necessary skills and knowledge to implement innovative teaching methodologies successfully. Workshops, seminars, and training sessions are organized to enhance teaching effectiveness and promote continuous professional growth among faculty members.

By fostering a culture of innovation and experimentation in teaching, the college aims to create dynamic and engaging learning environments that cater to the diverse learning needs of students. Through collaborative efforts between faculty, students, and the IQAC, Ideal College of Arts & Sciences strives to continuously improve the quality of education and prepare students for success in their academic and professional endeavours.

### 6.5.3

**Institution has adopted the following for Quality assurance:**

- 1. Academic and Administrative Audit (AAA) and follow up action taken**
- 2. Conferences, Seminars, Workshops on quality conducted**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Orientation programme on quality issues for teachers and students**
- 5. Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc**
- 6. Any other quality audit recognized by state, national or international agencies**

**Response:** A. Any 5 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

**Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

#### **Response:**

Ideal college of Arts & Sciences(A) has been actively promoting gender equity through various activities over the last five years. Here are some measures and activities that have been initiated by our institution:

**Seminar on Legal Awareness for Women:** Hosting a seminar on legal awareness for women is an important step towards empowering women with knowledge about their rights and the legal recourse available to them. These seminars likely covered topics such as domestic violence, sexual harassment, property rights, and workplace discrimination, among others.

**Rangoli Competitions:** Rangoli competitions can serve as a creative platform to celebrate and showcase the talents of women. By organizing such competitions, our institution not only encourages artistic expression but also promotes a sense of inclusivity and cultural diversity.

**International Women's Day:** Recognizing and celebrating International Women's Day is a global initiative that highlights the achievements and contributions of women. Ideal College of Arts & Sciences participation in this event signifies a commitment to gender equality and women's values.

In addition to these activities, it's important to note that promoting gender equity requires a multifaceted approach. Our institution also have implemented other measures during these five years, such as:

**Gender Sensitization Workshops:** Conducting workshops and training sessions to sensitize students, faculty, and staff about gender issues, and biases can contribute to a more inclusive and respectful environment.

**Scholarships and Financial Support:** Providing scholarships or financial aid specifically for female students can help bridge the gender gap in education and support women's academic pursuits.

**Women's Support Canters:** Establishing support centers or counseling services that cater to the unique needs and challenges faced by women on campus can be invaluable for fostering a safe and supportive environment.

**Promotion of Women in Leadership Roles:** Encouraging and supporting women to take on leadership roles within the institution, such as faculty positions, student representatives, or administrative roles, can serve as a model for gender equality.

**Gender-Responsive Policies:** Reviewing and updating institutional policies to ensure they are gender-responsive and address issues such as sexual harassment, gender-based violence.

**Mentorship and Leadership Programs:** Ideal College established mentorship programs that connect female students with faculty or alumni who can provide guidance and support. Encouraging women to participate in leadership roles within student government and clubs.

**Equal Access to Sports and Extracurricular Activities:**

- Ensure that female students have equal access to sports facilities, teams, and extracurricular activities.
- Promote gender-neutral sports and activities to encourage participation by all students.

**Collaborations with Women's Organizations:** Partnering with local or national women's organizations can enhance the impact of gender equity initiatives and provide additional resources and support.

Ideal College of Arts & Sciences Promoting gender equity that provides a multi-faceted approach that involves the active engagement of students, faculty, staff, and administration. By creating a supportive and inclusive campus culture, Ideal college can empower all students to excel academically and personally, regardless of their gender.

**7.1.2**

*The Institution has facilities for alternate sources of energy and energy conservation measures*

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment
6. Wind mill or any other clean green energy

**Response:** A. Any 4 or more of the above

File Description	Document
Geo-tagged photographs of the facilities.	<a href="#">View Document</a>

**7.1.3**

**Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- Solid waste management
- Liquid waste management
- Biomedical waste management
- e-Waste management

- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Ideal College of Arts and Sciences(A), Kakinada took the several initiatives to properly dispose waste and maintain Eco-friendly environment in and around the campus. Appropriate labeling is used on all kinds of bins to help users discard various type of waste avoiding manual segregation.

**Solid Waste Management:** Our Institution provides waste segregation stations. Waste materials like Plastic, paper, glass & metals. solid waste is collected from various Points & Separated in to dry & wet Colour coded dustbins are used, as green for wet & blue for solid. Recycling bins in common areas, such as classroom, labs, office. These bins should be labeled to indicate the type of waste. That should be placed in them. This makes it easier to recycle. The waste & Prevent contamination of recyclable materials. Thus maintain the campus clean & Eco friendly. Plastic carry bags, cups & laminated paper plates are prohibited on the campus. Students & staff are advised to bring cloth bags.

The institute has Memorandum of a Understanding (MOU) for collecting of Disposing paper waste & Plastic waste in campus. MOU has Disposal Scrap between suriseti Raju Babu Scrap Shop, Kakinada & Ideal College of Arts and Sciences(A), Kakinada.

**Liquid Waste Management:** The Liquid Waste generated from the campus goes directly to drainage system created in the vicinity of the institute. As well as we use enzyme based bacterial treatment tablets in washrooms to keep washrooms neat and clean.

**E – Waste Management:** The Institute has MOU for collecting and Disposing waste generated in campus, MOU has been made with supplier of Computers and electronics materials, in MOU it has been mutually agreed between Maitreyi womens organization, Kakinada give collected E-Waste with non-Profit.

The institution generates 'e' waste like computer, keyboards, mouse, scanners, fax machines, CD's pen drives, calculators, cables, burnt tube lights, circuit board, burnt electrical motors and other digital equipment like a cameras etc., institution follows two methods of disposing E-waste.

1. Collection of 'e' waste through bins and storing the e-waste generated in prescribed room called as e-waste room. The college provides proper awareness to the students and staff by organizing sessions on e-waste hazards and sale disposal practices. Electronics waste are of category I waste like computers, and computer peripherals, category-2 cartridges, printers, printed boards etc., category-3 Electrical tube lights, electrical cut pipes and category-4 Burnt electrical motors, transformers etc.

**conclusion:** It confirms that the pablic awareness and cooperation of manufactures are essential. For the advancement of the e-waste management system. And also it is the responsibility of governments to give enough grants and protect.

**7.1.4**

**Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Green audit reports on water conservation by recognised bodies	<a href="#">View Document</a>

**7.1.5****Green campus initiatives include**

**Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plants etc in 500 words**

**Response:**

The proactive steps taken by Ideal College of Arts & Sciences(A) through its Green Campus Initiative demonstrate a commendable commitment to environmental sustainability. The various measures implemented within the campus contribute to creating a more eco-conscious and responsible community. Here's a breakdown of the key initiatives:

**Restricted Entry of Automobiles:**

**Objective:** Reducing the carbon footprint caused by vehicular traffic.

**Implementation:** Only essential service vehicles are allowed entry, and private vehicles are directed to designated parking areas outside the campus.

**Impact:** Encourages alternative modes of transportation like public transport and carpooling, leading to a reduction in air and noise pollution.

**Pedestrian-Friendly Pathways:**

**Objective:** Enhancing safety and comfort for pedestrians.

**Implementation:** Wide, well-paved walkways with greenery connecting different campus buildings.

**Impact:** Provides a convenient and pleasant environment for individuals to navigate the campus on foot, promoting a healthier and sustainable mode of transportation.



**Ban on Use of Plastic:**

**Objective:** Mitigating the negative effects of plastic pollution.

**Implementation:** Comprehensive ban on single-use plastic items with a promotion of eco-friendly alternatives like paper bags and biodegradable containers.

**Impact:** Raises awareness about plastic pollution through educational campaigns and encourages sustainable practices among the campus community.

**Landscaping with Trees and Plants:**

**Objective:** Enhancing environmental sustainability and creating a positive atmosphere.

**Implementation:** Integration of a variety of indigenous trees, shrubs, and flowering plants throughout the campus.

**Impact:** Improves air quality, reduces the urban heat island effect, and contributes to the overall well-being of the campus community.

Overall, Ideal College of Arts & Sciences(A) Green Campus Initiative reflects a holistic approach toward fostering a sustainable and environmentally responsible campus. The integration of various measures not only reduces the institution's ecological footprint but also promotes a culture of environmental awareness and responsibility among students, faculty, and staff.

**7.1.6**

**Quality audits on environment and energy are regularly undertaken by the institution**

**The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environmental audit**
- 2.Energy audit**
- 3.Clean and green campus recognitions/awards**
- 4.Beyond the campus environmental promotion and sustainability activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>

**7.1.7**

***The Institution has Differently-abled (Divyangjan) friendly, barrier free environment***

*Write description covering the various components of barrier free environment in your institution in maximum of 500 words*

- **Built environment with Ramps/lifts for easy access to classrooms**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- **Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:**

It's commendable to see Ideal College of Arts & Sciences(A) taking proactive measures to create an inclusive and supportive environment for differently-abled students. The commitment to providing a barrier-free campus and adopting inclusive practices demonstrates a dedication to equal opportunities and accessibility in education. Here's a summary of the key initiatives:

**Infrastructure Modifications:**

- Ideal College of Arts & Sciences(A) has implemented infrastructure modifications, including ramps and accessible pathways, to ensure easy navigation for students with physical disabilities.
- Classrooms, laboratories, and libraries are equipped with adjustable furniture to accommodate diverse mobility requirements.

**Assistive Technologies:**

- Ideal College of Arts & Sciences(A) recognizes the importance of assistive technologies in facilitating learning for differently-abled students.
- The institution has invested in resources such as screen readers, speech recognition software, and adaptive software in computer labs.
- These technologies empower students to access educational materials, participate in lectures, and complete assignments without limitations.

**Inclusive Curriculum:**

- Ideal College of Arts & Sciences(A) is committed to adopting an inclusive curriculum that caters to diverse learning styles and needs.
- Faculty members are encouraged to adopt inclusive teaching practices, incorporating multimedia presentations, interactive discussions, and hands-on activities to engage students with varying abilities.
- Accessible course materials in multiple formats are provided to ensure effective comprehension by Divyangjan students.

**Awareness Programs and Sensitization:**

- Ideal College of Arts & Sciences(A) organizes regular awareness programs, seminars, and workshops to educate the college community about disabilities, accessibility, and the importance of inclusivity.
- The goal is to foster empathy, understanding, and eliminate stereotypes, promoting equal treatment and respect for all individuals.

#### **Collaboration with Disability Organizations:**

- Ideal College of Arts & Sciences(A) actively collaborates with disability organizations, NGOs, and experts in the field to stay updated with the latest advancements in accessibility and inclusivity.
- Seeking guidance and support from these organizations, Ideal College of Arts & Sciences(A) continuously improves its facilities, programs, and services for Divyangjan students.

#### **Setting Standards for Other Institutions:**

- Through collaborations and adherence to standards and best practices, Ideal College of Arts & Sciences(A) aims to set an example for other educational institutions.
- The institution's practices align with the goal of creating an environment that promotes equal opportunities and inclusivity in education.

Overall, Ideal College of Arts & Sciences(A) holistic approach to creating an inclusive environment and its commitment to ongoing improvement and collaboration serve as a model for other institutions aiming to enhance accessibility and inclusivity in education.

### **7.1.8**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and such other diversities (within 500 words).**

#### **Response:**

The institution is a private self-financing affiliated college that has limited scope for having the students on throughout India. However, to promote diversity among the students and faculty, the institution provides an eco-system and enabling environment for the co-existence of people coming from different cultures, regions, linguistics, and other socio-economic diversities.

The institution is undertaking various initiatives in the form of celebration of days of Eminent Personalities National Festivals, NSS, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse backgrounds on a single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. The subject Constitution of India and professional ethics is made mandatory to all Degree students across disciplines. Two important national festivals, Republic Day and Independent Day are celebrated every year. All teaching, non-teaching staff, and students participate for the cause of nation. Inspiring speeches are conducted.

The institution has made efforts to provide an inclusive atmosphere that encourages peace, tolerance, and harmony among students and faculty. By virtue of the admission process, students across all districts of the state and cross sections take admissions based on merit as Per the APSCHE guidelines apart from a few from other states. Once a student gets admitted he/she will be provided equally with all the resources for bringing harmony and nurture for holistic development. In order to ensure the holistic development of students and staff, the institution encourages them to involve in community services to develop good citizenship. The institution is increasingly involved in conducting outreach programs for the welfare of society and to creating awareness among students toward social issues

The staff and students belongs to different Religions like Hindus, Muslims, Christians, etc. The institution has a very effective approach to maintaining tolerance and harmony even though they belong to different communities and with different culture by organizing the events which bring the harmony and integrity among the students. Yoga, guided meditation sessions, and seminars on human values are organized every semester to create a coherent environment and respect for individuals. is the annual festival conducted every year where students are exposed to various dance forms, different instrumental music, and poetry.

Transparent governance with clearly laid own procedures and Practices is paving way for an inclusive environment in the College. Faculty working in the college, who belong to various parts of the country and different religions, are the indicators of the inclusive environment. Students will be guided, motivated, and groomed independent of their region, religion, etc.

#### 7.1.9

*Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens*

**Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.**

**Response:**

The ideal college of arts and sciences has been conducting sensitization program on various occasions towards constitutional obligations i.e. values, rights, duties and responsibilities of the citizens,

Our students and staff members have been sensitizing on various programs i.e. constitutional values, rights, duties and responsibilities of the citizens. The eminent persons had been inviting to our institution as guest lecturers and keynote persons and delivered their lectures,

We invited **Smt. V. Sowjanya Lecturer of English, ASD Govt. women's college Kakinada** and she delivered her lecture on constitutional values, rights and duties of the citizens. The students and all staff members of the institution were attended to this guest lecture and she stated that by understanding the values of our constitution, every individual learn to treat others with dignity. This program has been organized for the benefit of our students and staff members,

We invite **Sri NSS Prasad, Asst. professor of History** as a Guest lecturer and he delivered his lecture

on the history on objectives of the Indian constitution. Sri NSS Prasad was stated that the constitutional values and need of knowledge of endian constitution to the students for the benefit of future India. All the staff members and students were attended to this program,

We invited **Sri K. Chandra Mohan, Manager of NFCL Kakinada** as the keynote person and he delivered his lecture on Rights and duties of the citizen of India. The students and all staff members of the institution were attended to this program and he stated that it is the duty of every individual, particularly students knowing constitutional responsibilities for smooth administration of institutions. This program has been organized by our institution for the benefit of our students and staff members. **Dr. K. Jhansi Lakshmi, professor of ASD Women's college, Kakinada** has attended as the Guest of Honor to this seminar and she was stating that social responsibilities of the citizens are having an important role to building up a healthy society,

Our institution was organized two day UGC National seminar on Indian democracy and its challenges on 9th and 10th of September 2022 on the occasion of Amrutotsavam (75th year of Independence) and we invited **Dr. D.Yedukondalu, Lecturer of Politics, MSN Degree college, Kakinada** as the key note person and **Dr. P.Chiranjeevini Kumari as the Guest of Honor** for this sensitization program and key note person was delivered his speech by enlightening students and staff members towards awareness of constitutional rights and responsibilities. It was grand successful as most useful program to the students and staff members of our institution,

Our institution has every year been organizing Constitutional day and our students and staff members paying tribute to Dr. B.R.Ambedkar and doing pledge towards constitutional values and responsibilities,

Our institution has been organizing NSS activities by sensitizing our students towards social service and they are involving in various service activities of environment, swatch bharat, blood donation etc. voluntary services for the public health and we are dedicating through NSS activities for sensitizing the public on social issues.

#### 7.1.10

**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The institutional Code of Conduct principles are displayed on the website**
- 2. There is a committee to monitor adherence to the institutional Code of Conduct principles**
- 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

File Description	Document
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **Best Practice-I**

**1. Title of the Practice:** Know Your Selves in Examinations

**2. Objectives of the Practice:** This practice aims to enhance students' exam performance through self-awareness. Objectives include understanding the self in exam contexts, optimizing preparation based on self-knowledge, harnessing inner strengths for tackling exams, recognizing and overcoming personal challenges, and using self-understanding for effective revision strategies. Additionally, it emphasizes the role of self-reflection in achieving exam success and the connection between self-perception and academic achievement.

**3. The Context:** The context emphasizes the stress associated with exams and the crucial role of self-awareness in managing it. Recognizing diverse learning styles and inner strengths allows tailored preparation. Self-reflection and overcoming challenges contribute to success. Boosting confidence involves positive self-talk and a healthy mindset. The connection between self-perception and academic achievement is highlighted.

**4. The Practice:** The practice employs a three-step self-evaluation process. Internal exams/assignments are distributed randomly, allowing students to evaluate their peers' answer sheets. The teacher then collects and redistributes the papers for further evaluation. Finally, the teacher provides the final marks. Various activities like project preparation and presentations involve self-judgment by students. Continuous monitoring of questioner sessions and self-marking in presentations are implemented.

**5. Evidence of Success:** Success is evidenced by students analyzing marks given by peers, themselves, and teachers. The method fosters self-awareness and a growth mindset, believing in the development of abilities through effort. It enhances students' understanding of their learning preferences and strategies. The self-evaluation process enables teachers to identify student strengths and provide targeted support.

**6. Problems Encountered and Resources Required:** Students may struggle with accurately judging their performance in self-evaluation. To address this, clear guidelines and rubrics can be provided. Adequate resources, including time for presentations, materials for projects, and teacher monitoring, are

essential. Teachers may require training in facilitating self-evaluation effectively.

## 7. Notes:

- Consider incorporating student feedback for continuous improvement.
- Regular workshops on self-awareness and exam strategies can complement the practice.
- Share success stories to motivate students and showcase the practice's impact on academic achievement.

## BEST PRACTICE-II

**1. Title of the Practice:** Computer Stories to Elementary Children

**2. Objectives of the Practice:** The practice aims to motivate elementary school students to learn computer science by introducing them to basic computer skills through engaging stories. The objectives include fostering an interest in technology, exposing students to new technologies, promoting the use of online resources, encouraging habits of online learning, and enhancing creative skills.

**3. The Context:** In the last decade, there has been global recognition of the importance of teaching children about computing. Computers in education enable students to acquire tools and knowledge, preparing them for future technological changes. The constant evolution of technology necessitates incorporating computers into the learning process. Beyond textbooks, online resources empower students to explore subjects, interact with global experts, and contribute to a broader learning community.

**4. The Practice:** Students from Ideal College of Arts & Sciences(A), Kakinada, visited elementary schools following a pre-released schedule. The institution's faculty developed a curriculum tailored to the elementary students' needs and learning capacities. During these visits, students demonstrated practical examples showcasing the significance of learning new things through online resources. The emphasis was on imparting basic computer skills to elementary students, helping them understand the fundamental components of a computer.

**5. Evidence of Success:** The success of the practice is evident in the positive response from high school children who expressed happiness after learning computer basics. Students now demonstrate an understanding of computer parts and recognize the importance of online resources. This hands-on approach to teaching has effectively conveyed the practical applications and relevance of computer science to young learners, contributing to their overall development.

**6. Problems Encountered and Resources Required:** One notable challenge encountered was the lack of IT facilities in elementary schools, making it difficult to provide practical knowledge to the students from Ideal College of Arts & Sciences(A), Kakinada. To address this issue, additional resources such as portable computing devices, projectors, or collaboration with external organizations could be explored. Securing partnerships with local businesses or leveraging government initiatives could help improve IT infrastructure in elementary schools, ensuring that the Computer Stories to Elementary Children practice continues to thrive and benefit students.

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The Ideal College of Arts & Sciences(A), Kakinada, is distinguished by its unwavering commitment to a student-centric education model, guided by the motto of "Man making education" inspired by the teachings of Swami Vivekananda. This unique approach is anchored in the belief that education goes beyond imparting knowledge; it plays a pivotal role in shaping individuals into responsible, ethical, and positive contributors to society.

At the core of the institution's philosophy is the concept that while a child is born, they are moulded into human resources within the confines of a learning institution. The college recognizes four major facets in achieving a comprehensive vision of a person – self-awareness, positive attitude, civilized behaviour, and the adherence to ethical principles. These facets form the cornerstones of the institution's priorities and thrusts.

One standout area where the Ideal College excels is in nurturing and cultivating a positive and civilized attitude among its students. The community recognizes this distinctive feature as a hallmark of the institution's success in fulfilling its mission.

The educational landscape at Ideal College goes beyond the conventional focus on academic achievements. It places a significant emphasis on character building, instilling values that extend beyond the classroom. The commitment to fostering a positive attitude is evident in various aspects of the institution's functioning.

Firstly, the curriculum is designed not just to impart knowledge but also to instill a positive and optimistic outlook in students. The faculty is trained to incorporate motivational elements into their teaching methods, ensuring that students not only grasp the subject matter but also develop a positive mindset.

The college has an active and committed relationship with the institutions and Societies like “Bharathi Vidya Bhavan”, “Swatantra Samara Charitra Parisodhana Samstha” , “ Gandhi Bhavan” and “Venugopala Samskrutha prachara sabha” with the generous sponsorship of the “Swatantrya Samara Charitra Parisodhana Samstha” , the college started this year a centre of Gandhian studies with the objectives of studying Gandhian Philosophy applying it to the present historical political and economic process and others.

Secondly, the college actively promotes ethical communication practices. Students are encouraged to express themselves articulately, respectfully, and with a sense of responsibility. Communication skills are honed not only for academic purposes but also to prepare students for effective interaction in various real-world scenarios.

Furthermore, the emphasis on obedience to national discipline is a cornerstone of the institution's focus on creating responsible citizens. The college recognizes the importance of instilling a sense of duty



towards one's nation, promoting civic responsibility, and fostering a deep connection to the values that uphold the fabric of the society.

This emphasis on national discipline is not a standalone component but is seamlessly integrated into the instructional approach across all subjects. Whether studying science, humanities, or any other field, students are constantly reminded of their role as responsible citizens contributing to the larger societal framework.

The community recognizes the institution's success in creating an environment where positive attitudes are not just encouraged but become a part of the students' identity. Graduates from Ideal College are not only equipped with academic knowledge but also carry a demeanor marked by positivity, ethical awareness, and a sense of duty towards their nation.

The attainment of personality development is a central goal for the Ideal College. Beyond the acquisition of knowledge, the institution aims to shape individuals who possess a well-rounded personality characterized by a positive attitude, ethical practices, and a sense of national discipline.

The college employs a multifaceted approach to achieve this goal. The curriculum includes components explicitly designed to enhance soft skills, communication abilities, and interpersonal skills. Workshops, seminars, and extracurricular activities are meticulously planned to provide students with opportunities for holistic development.

Moreover, the institution has established mentorship programs and counselling services to address individual needs and challenges faced by students. This personalized approach ensures that the institution is not just concerned with academic outcomes but is deeply invested in the overall well-being and growth of each student.

The community's recognition of the Ideal College's success in personality development is evident in the achievements and contributions of its alumni. Graduates are not only academically proficient but also exhibit a high degree of emotional intelligence, adaptability, and a sense of responsibility towards the welfare of society.

In conclusion, the Ideal College of Arts & Sciences(A), Kakinada, stands out for its exceptional performance in cultivating a positive and civilized attitude among its students. The institution's distinctive features, including an emphasis on ethical communication practices and obedience to national discipline, contribute to the holistic development of learners. By prioritizing personality development alongside academic excellence, the college creates a unique educational environment that produces individuals equipped not only with knowledge but also with the values and attitudes essential for contributing positively to society.

## 5. CONCLUSION

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### Additional Information :

- The Institution is constantly studying the Social and Economic condition of the community and taking steps to enhance the opportunities of job market to the students.
- The infrastructure is improved with new laboratories like computers, matching the new courses of data science and robotics. The Skill oriented courses and restructured courses required a fish pond, a farm of about one and half acres, a site of one thousand square yards for Horticulture development and laboratory for Food Technology and all of which are successfully provided.
- Following preparation for National Education Policy (NEP), the three years degree course is converted to four years Honours degree course and the 4th year Honours Course is introduced in the Institution with considerable enthusiasm from the students.
- The college maintains multiple entry & exit system and issues, degrees after three years and Honours after four years.
- There is a register Academic Bank credits (ABC) system and CBCS for all the courses including 4th year Honours course.
- The institution has an effective system of utilizing objective model in Evaluation and online practice of certificate courses and Internships.
- Being an Autonomous college for the last 18 years the college maintains all the statutory bodies prescribed by the UGC and successfully enjoys the Autonomous status. It has introduced several programs like B.Sc., Agriculture and rural Development, B.Sc., Food Science and Technology, B.Sc., Artificial Intelligence with Robotics and B.B.A., Digital Marketing.
- The Departments encourage research oriented activities like projects in groups under the supervision of faculty, paper presentation, Communication skills through participation, Elocution and debate in addition to power point presentation and seminars.
- The college is proud of having patronage of state-wide association like Andhra Pradesh Tax bar association (APTBA), Red Cross, Aurabindo Pharmacy and NFCL.

### Concluding Remarks :

The Ideal College of Arts and Sciences(A), Kakinada, is the outcome of a constant and continuous struggle of a set of intellectuals, Social workers and patriotic people of the Kakinada town. Primarily it was started for the children of the citizens and subsequently developed into a comprehensive educational institution with objective of moral and material wellbeing of young learner.

The institution prioritizes the concept of developing itself into a purposeful instrument for the student to obtain multidisciplinary approach towards the life and learning, emerging into a successful citizen. The college expects to achieve the target of becoming a model institution with the objective of modern perspective towards life. The college has the advantage of committed and dedicated well qualified faculty and non-teaching support. Being an Autonomous college, it has the proud privilege of free thought and the support of the UGC and the affiliating university.

All the managing bodies like the Board of management, Governing body, Academic council, IQAC, Research Development cell and others are properly represented by the government officials, university member industry and well-educated elite of the district. The institution has the support of the former students of the college

dating from 1980s. The old boys of the college give material and moral support for the college including merit & means scholarships to the students. There are about 8 endowment prizes. It has the benefit of publishing a yearly calendar and handbook.

The Ideal College of Arts and Sciences(A), Kakinada, in its journey in the path of success, has many opportunities and challenges and now tries to reach its goal in its 3rd cycle of NAAC accreditation.